

Salem County Board of Taxation

November 13th, 2015, 8:30 AM ~ Regular Meeting Agenda

MEETING CALLED TO ORDER IN TAX BOARD OFFICES AT FIFTH STREET OFFICE COMPLEX, 110 FIFTH STREET, SUITE 300, SALEM, N.J., 08079

Adequate notice pursuant to the Open Public Meeting Act has been given of this meeting.

By forwarding notice to the South Jersey Times newspaper company and Elmer Times newspaper company;

By posting notice thereof in the Salem County Board of Taxation office and on the Salem County Tax Board Website @salemcountynj.gov;

By posting notice in the offices of the Salem County Clerk.

ROLL CALL:

- Steven Caltabiano
- Brenda Hall
- Christopher Connor
- Angela Susan Voros

MINUTES

The Meeting Minutes for October are presented for review and approval.

ADMINISTRATOR'S REPORT

We have \$921.53 left in the 2015 Operating Budget. We will be taking inventory shortly and ordering office supplies as needed before the end of this year. Commissioner suggestions for 2016 are welcome. Our Budget for Operations in 2015 was \$4,900. Requested amount for 2016 will be \$4,400*.

In response to the Salem County Board of Taxation directives, we continue to use more of our Trust Fund to finance legally permissible expenses.

*County Operating Expense down from \$13,486 in 2011.

PRESIDENT'S REPORT

- Reaffirmation of existing Board Policy to disallow Tax Administrator from instituting override changes to Tax List during restricted period 1/10/16 to 3/10/16 without prior approval of the Salem County Board of Taxation.

Continuation of existing Board Policy to allow the use of comparable sales for the previous two years (10/1/13 to 9/30/15) as evidence in Tax Appeal hearings filed in 2015. This policy recognizes the limited number of usable sales countywide.

UNFINISHED BUSINESS/SR1A MONTHLY SUMMARY REPORT

All Municipalities and Assessors are in compliance with Board policy to process all deeds in the SR system within 60 days.

We have received Final approval of Salem City Revaluation Order signed off by Dennis Shilling, Acting Director, New Jersey Division of Taxation. We will be sending certified letter to the Salem City Clerk executing the order.

NEW BUSINESS

Compliance Plan proposals for Carney's Point and Penns Grove.

Kathleen Hill/Assessor for Carneys Point / Total Class 2 & 3A line items; 2610
Marie Procacci/Assessor for Penns Grove / Total Class 2 & 3A line items; 1223

PUBLIC COMMENT

Next Meeting will be held Wednesday December 9th at 8:30 AM to hear Added/Omitted Appeals.