

**SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS
JANUARY 21, 2015 MEETING MINUTES**

The meeting was called to order by Director Acton: Joseph Hannagan led the assembled in the Pledge of Allegiance, and then led by prayer offered by Freeholder Vanderslice.

Director Acton stated that adequate notice pursuant to the Open Public Meetings Act has been given of this meeting.

On Roll Call, the following Freeholders were present: Deputy Director Laury, Freeholders Cross, Vanderslice, Painter, Timberman, and Director Acton. Freeholder Ware was absent.

Motion was made by Deputy Director Laury to dispense with the reading of the minutes of the January 7, 2015 Reorganization Meeting. Minutes be received, approved and recorded in the Minute Book. As there was no discussion, the motion was seconded by Freeholder Cross and carried by hand vote of 6/0.

WAIVER OF THE RULES

Motion was made by Deputy Director Laury that the Rules of the Board be temporarily waived for resolution number 14 on tonight's agenda. Freeholder Vanderslice seconded the motion, which carried a hand vote of 6/0.

SPECIAL RECOGNITIONS

Recognizing Kenneth O'Brien
Recognizing Kathleen Poliski
Recognizing Robinson Farms

CORRESPONDENCE

GENERAL

Motion was made by Deputy Director Laury to accept and file the correspondence reports and that they be made a part of the Minutes. The motion was seconded by Freeholder Timberman. Motion carried a hand vote of 6/0.

DEPARTMENT REPORTS

COMMITTEE/COMMISSION MINUTES

Salem County Commission on Women Regular Meeting Minutes – November 20, 2014
Salem County Improvement Authority Regular Meeting Minutes – January 8, 2015
Public Works Committee Meeting – January 14, 2015
Economic Development Council Meeting – December 18, 2014
Pollution Control Financing Authority Meeting – January 6, 2015
Salem County Library Commission Meeting – December 15, 2015

Motion was made by Deputy Director Laury to accept and file the committee and commission reports and that they be made a part of the Minutes. The motion was seconded by Freeholder Cross. Motion carried a hand vote of 6/0.

PAYMENT OF BILLS & CLAIMS

Motion was made by Deputy Director Laury that all Bills and Claims, when properly signed and audited be paid and charged to their respective accounts. The motion was seconded by Freeholder Cross and carried by a hand vote of 6/0.

TREASURER'S REPORT

Motion was made by Deputy Director Laury to accept and file the Treasurer's Report. The motion was seconded by Freeholder Timberman and carried by a hand vote of 6/0.

ADMINISTRATIVE COMMITTEE – Acton, Vanderslice, Cross

R. 2015-63

ADMINISTRATIVE

Amendment To Resolution 2014-488 To Amend Job Classification Titles And Salary Ranges

R. 2015-64

ADMINISTRATIVE

Finance Resolution Requesting Transfer of Funds

R. 2015-65

ADMINISTRATIVE

Amendment To Resolution 2015-1 To Amend Job Classification Titles And Salary Ranges

R. 2015-66
ADMINISTRATIVE
Resolution Awarding A Contract To Provide The New Jersey Energy Tracking System For The County Of Salem

R. 2015-67
ADMINISTRATIVE
Resolution Authorizing The Use Of Competitive Contracting For The Procurement Of Specialized Goods Or Services Pursuant To N.J.S.A. 40A:11-4.3 (Proposals for Inmate Telephone Services)

R. 2015-68
ADMINISTRATIVE
Resolution Authorizing The Use Of Competitive Contracting For The Procurement Of Specialized Goods Or Services Pursuant To N.J.S.A. 40A:11-4.3 (Proposals for IT Management Services)

R. 2015-69
ADMINISTRATIVE
Resolution Authorizing Purchases From State Contract Vendors

R. 2015-70
ADMINISTRATIVE
Resolution Appointing Members To The Salem County Improvement Authority

R. 2015-71
ADMINISTRATIVE
Resolution Amending Resolution No. 2015-41 For The Appointment Of Members To The Salem County Planning Board

R. 2015-72
ADMINISTRATIVE
Resolution Amending Resolution No. 2015-47 For The Appointment Of Members To The Salem County Board Of Social Services

R. 2015-73
ADMINISTRATIVE
Resolution Appointing Members To The Pollution Control Financing Authority

R. 2015-74
ADMINISTRATIVE
Resolution Appointing Members To The Salem County Advisory Solid Waste Council

R. 2015-75
ADMINISTRATIVE
Resolution Appointing Members To The Salem County Commission on Women

R. 2015-76
ADMINISTRATIVE
Resolution Amending the 2015 Temporary Budget (Waiver Required)

Freeholder Vanderslice moved for the adoption of these (14) fourteen resolutions with Freeholder Cross seconding his motion. As there was no discussion, the motion for adoption of the foregoing resolutions carried a hand vote of 6/0.

EDUCATION/EMPLOYMENT SERVICES COMMITTEE – Painter, Vanderslice, Acton

HEALTH & HUMAN SERVICES COMMITTEE – Vanderslice, Timberman, Painter

R. 2015-77
HEALTH & HUMAN
Resolution Authorizing Freeholder Director And Clerk Of The Board Of Chosen Freeholders For The County Of Salem To Sign The 2015 – 2015 County Environmental Health Act Core Program Grant Application

R. 2015-78
HEALTH & HUMAN
Resolution Authorizing An Agreement Between Kent Avenue Apartments And The County Of Salem

Freeholder Vanderslice stated that he certainly appreciates having the apartments to provide services.

Freeholder Vanderslice moved for the adoption of these (2) two resolutions, with Freeholder Timberman seconding his motion. As there was no discussion, the motion for adoption of the foregoing resolution carried a hand vote of 6/0.

COMMUNITY SERVICES COMMITTEE – Timberman, Painter, Laury

PUBLIC SAFETY COMMITTEE – Cross, Laury, Ware

R. 2015-79

PUBLIC SAFETY

Resolution Awarding An Extraordinary Unspecifiable Services Contract For Administrative Division Support Services For The Salem County Prosecutors Office (Edward Vanaman - \$33,000)

R. 2015-80

PUBLIC SAFETY

Resolution Awarding An Extraordinary Unspecifiable Services Contract For Warrant Processing Services For The Salem County Prosecutors Office (Anthony J. Vanaman, Sr. - \$33,000)

R. 2015-81

PUBLIC SAFETY

Resolution Awarding An Extraordinary Unspecifiable Services Contract For A Megans Law Coordinator/Polygraphist And Administrative Division Support Services For The Salem County Prosecutors Office (Stephen Little - \$33,000)

R. 2015-82

PUBLIC SAFETY

Resolution Awarding An Extraordinary Unspecifiable Services Contract For Warrant Processing Services For The Salem County Prosecutors Office (Robert Fisher - \$33,000)

R. 2015-96

PUBLIC SAFETY

Resolution Awarding An Extraordinary Unspecifiable Services Contract For Administrative Division Support Services For The Salem County Prosecutors Office (Donald Dobson - \$33,000)

R. 2015-83

PUBLIC SAFETY

Resolution Awarding An Extraordinary Unspecifiable Services Contract For Warrant Processing And Administrative Division Support Services For The Salem County Prosecutors Office (Dale Carlson - \$33,000)

R. 2015-84

PUBLIC SAFETY

Resolution Awarding An Extraordinary Unspecifiable Services Contract For Administrative Division Support Services For The Salem County Prosecutors Office (Donald R. Ayars - \$33,000)

R. 2015-85

PUBLIC SAFETY

Resolution Approving Participation With The State Of New Jersey Grant Programs Administered By The Department Of Law And Public Safety, Division Of Criminal Justice, State office Of Victim-Witness Advocacy

R. 2015-86

PUBLIC SAFETY

Resolution Renewal A Contract For Dental Services For The County Of Salem

R. 2015-87

PUBLIC SAFETY

Resolution Appointing A Medical Service Provider For The Salem County Correctional Facility

Freeholder Cross moved for the adoption of these (10) ten resolutions, with Deputy Director Laury seconding his motion.

Freeholder Timberman asked on R. 2015-86 why we are contracting for services from Warrington PA and if there was a reason we could not contract someone more local.

CFO Katie Coleman stated that the contracts went through the RFP process and they came in as the lowest responder.

Freeholder Cross stated he will be abstaining from R. 2015-81 Resolution Awarding An Extraordinary Unspecifiable Services Contract For A Megans Law Coordinator/Polygraphist And Administrative Division Support Services For The Salem County Prosecutors Office (Stephen Little - \$33,000) for a hand vote of 5/0.

As there was no further discussion, the motion for adoption of the foregoing resolutions carried a hand vote of 6/0.

TRANSPORTATION, AGRICULTURE & CULTURAL AFFAIRS COMMITTEE – Ware, Cross, Timberman
R. 2015-88

TRANSPORTATION, AGRICULTURE & CULTURAL AFFAIRS

Resolution Awarding A Sole Source Limited Contract For The Salem County Transit Community Bus Service (North American Bus Industries, Inc. - \$60,000)

Freeholder Vanderslice moved for the adoption of this (1) one resolution, with Freeholder Painter seconding his motion. As there was no discussion, the motion for adoption of the foregoing resolution carried a hand vote of 6/0.

PUBLIC WORKS COMMITTEE – Laury, Ware, Acton

R. 2015-89

PUBLIC WORKS

Resolution Approving The Execution Of Change Order #5 Improvements To Salem-Hancock's Bridge Road, County Road #658, Phase 2 For The County Of Salem Federal Project #STP-0132(105), NJDOT #7100318

R. 2015-90

PUBLIC WORKS

Resolution Awarding A Professional Services Contract For The Preparation Of A Field Survey And Base Mapping For Woodstown Road, County Road #603 In Alloway Township For The County Of Salem NJDOT Project #7101310; FAP-2015-Salem County - 02201

R. 2015-91

PUBLIC WORKS

Resolution Awarding A Professional Services Contract For The Preparation Of A Field Survey And Base Mapping For Cohansey-Friesburg Road, County Road #635 In Alloway Township For The County Of Salem NJDOT Project #7101311; FAP-2013-Salem County - 02054

R. 2015-92

PUBLIC WORKS

Resolution Renewing A Contract For Providing Rubbish And Recyclables Removal For Various County Of Salem Departments And Agencies (M. Massari and Sons - \$28,380)

R. 2015-93

PUBLIC WORKS

Resolution To Approve Application For Motorist Solicitation Pursuant To Resolution No. 98-115 (Cumberland County SPCA)

R. 2015-94

PUBLIC WORKS

Resolution To Approve Application For Motorist Solicitation Pursuant To Resolution No. 98-115 (Penns Grove Elk Lodge 1358)

R. 2015-95

PUBLIC WORKS

Resolution To Approve Application For Motorist Solicitation Pursuant To Resolution No. 98-115 (Penns Grove Elk Lodge 1358)

Deputy Director Laury moved for the adoption of these (7) seven resolutions, with Freeholder Painter seconding his motion. As there was no discussion, the motion for adoption of the foregoing resolution carried a hand vote of 6/0.

UNFINISHED BUSINESS

NEW BUSINESS

Director Acton thanked Cordy Taylor and Charles Hassler for attending tonight's meeting.

Director Acton also thanked Alex Young for coming to tonight's meeting as well.

PUBLIC ANNOUNCEMENTS

Julie Acton – Administrative Report

Cultural & Heritage: The cultural and heritage commission is working on a project for history teachers targeting 4-5th grade students for the month of February. This project will include promoting the tour and website regarding 7 Steps to Freedom. The commission has posted information regarding the 7 Steps to Freedom on their Facebook page.

Veterans Office: Veterans Administrator, Joseph Hannagan, has continued to work with the veterans of our county. We are thrilled to report that Joe has a volunteer helping him in the office (856-935-7510 ext. 8603). I encourage veterans or their families who would like to recognize post humus at our annual Medal Ceremony to please visit our website and complete the application for the next scheduled ceremony.

2015 Budget: Our County CFO, Katie Coleman, has been working diligently on our 2015 Budget. We are currently holding budget presentations from our Department Head and Constitutional Officers.

Beth Timberman – Community Services Report

The Salem County Library Commission met on January 19. Their “get acquainted meeting” for their new book group will be this Friday January 23, 2015 at 1:00pm. The “Monday Crafter-noon” program for elementary age kids will begin on January 26 at 3:30pm. A young volunteer, Diana Clark, will be helping with the program.

Doug Painter – Education/Employment Report

Salem Community College:

Attended Public Forum on 1/22 @3:30 for Dr. Moono SCC President Candidate

Attended orientation on 1/22 4:30PM

Foundation Gala 4/25 6:30PM

President Search-Public forums are set to meet the three finalists 1/22 Dr. Steady Moono, 1/27 Dr. Michael Gorman and 1/29 Dr. Stephen Nacco

Blood Drive 2/9 at 9am

Salem County Science Fair is 2/26 at 9am

SCVTS/SCSSSD:

I met with Mr. Swain 1/22 to visit the various facilities in the district. We will be meeting again on 1/29 to complete the district tour.

SCVTS AND SCSSSD meeting is 1/27 at 7PM

Quality Cup of Excellence is 2/11

Superintendent of Schools:

Met with Peggy Nicolosi and Doris Isaacs 1/22 at 2PM. We discussed the challenges they are having connecting to the internet.

Workforce Investment Board:

Meeting 2/10 11:45am Joint meeting Economic Development at the Ramada Inn Vineland-Key Note Speaker is Commissioner Harold Wirths, Dept. of Labor and Workforce Development .

One Stop Center:

I had a meeting scheduled that needed to be canceled due to a death in my family. I will be rescheduling for sometime next week.

Board of Social Services:

Met with Director Lockbaum on 1/21 to discuss the services they provide and introduce myself to her and the staff.

Attended the reorg on 1/22 6PM in the Old Courthouse.

Revolving Loan Fund:

Nothing to Report

Chamber of Commerce:

I am meeting on 1/27 8:30 with Board Chairman Joe Delmar PSEG and Executive Director Jennifer Jones. I will discuss with Jennifer and Joe having a seat on their Board or communicating through the Chamber's Government Relations Committee.

The State of the County is scheduled for 5:00PM at SCVTS

I attended a meet a greet on 1/16 at Harvest Bank in Pilesgrove. I introduced myself as liaison to the Chamber

Dale Cross – Public Safety Report

PROSECUTOR'S OFFICE

The Radio Signal Enhancement Project –

- RF Design began laying the cable and installing the antennas for schools in Pennsville and LAC that had NO reception. Repeaters being installed as well.

Homegrown Violent Extremists (HVE) Training

- Given to all Salem and Gloucester County Law Enforcement

Activity within the Prosecutors Office for 2014:

- 232 Arrests
- 2 Homicides
- 4 Shootings in Pennsgrove
- 7 Shootings in Salem City
- McDonald's beating
- Seized 9 lbs. of Methadone (record)
- Seized 25 lbs. of marijuana in Pittsgrove Twp.
- The Insurance Fraud unit solved 19 cases
- Led to a \$25K Grant being secured due to Matt Clark's hard work
- Supported 175 Community Events

The Victim Witness Coordinators are doing a fantastic job

- Sharmin Harvey, Leslie Witcher, Debbie Bontique and Winter Jones
 - Supporting the family/friends of those victims

Sexual Assault Nurse Examiner (SART/SANE) -

- The office has a qualified individual that completed all of her training/certifications
 - Ms. Toni Siebert – Welcome her if and when you get the chance

SHERIFF'S OFFICE

Jail Expansion

- Met with Vitetta Engineering – Daniel Vodzak and Gary Pittman
- Reviewed several different options for expansion.
- FH Vanderslice and CFO Coleman to set up a meeting with Bond Counsel and we'll lay out an Action Plan to move forward with information gathering.

OEM OFFICE

At the October meeting, I asked Deputy Director Haines to update the County-wide EMS project and the associated figures. He stated that not much had changed but the preliminary figures are:

County-wide EMS Service -

- Estimated Proposed total the first year for a County-wide EMS service:
 - \$1.28M
 - 3 [New] Ambulances
 - 20 full sets of equipment for staff
 - 2 Employees S&W for 24/7 service
- Vo-Tech - Pursuing grant funds to bolster the SCVTS Emergency Responder course
- "Swift Reach" is replacing the Code Red Reverse 9-1-1 call system
 - Paid for by the Regional Homeland Security funds - \$30,000
- RERP Practice Drill - March 19
- RERP Graded Drill - May 19
- Active Shooter Drill conducted at the Court House
- Video is almost complete and they would like to recognize the Woodstown HS Video group for their assistance with the project

PUBLIC COMMENT

Anyone wishing to speak please speak clearly and state your name and address for the record.

When addressing questions concerning personnel issues with the County of Salem no names will be used at any time.

Director Acton thanked everyone for their comments and announced the next meeting will be held on February 4, 2015, at 7:30 PM at the Olde Salem Courthouse located at 104 Market Street. Salem, New Jersey 08079. Workshop meeting will begin at 6:15 PM.

Freeholder Vanderslice made a motion to adjourn seconded by Freeholder Painter and carried by hand vote 6/0 at 8:17 pm.

Respectfully submitted,
Kevin Crouch
Clerk of the Board