

**SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS
APRIL 15, 2015 MEETING MINUTES**

The meeting was called to order by Director Acton: The National Anthem was conducted by the Oldmans Middle School Band. Harry Moore, National Guard led the assembled in the Pledge of Allegiance, and then led by prayer offered by Freeholder Vanderslice.

Director Acton stated that adequate notice pursuant to the Open Public Meetings Act has been given of this meeting.

On Roll Call, the following Freeholders were present: Deputy Director Laury, Freeholders Cross, Ware, Painter, Timberman, Vanderslice and Director Acton.

Motion was made by Deputy Director Laury to dispense with the reading of the minutes of the April 1, 2015 Regular and Workshop Meetings. Minutes be received, approved and recorded in the Minute Book. As there was no further discussion, the motion was seconded by Freeholder Cross and carried by hand vote of 7/0.

WAIVER OF THE RULES

Motion was made by Deputy Director Laury to approve the waiver of the rules and add the No. 4 Resolution to the Agenda. The motion was seconded by Freeholder Ware. Motion carried a hand vote of 7/0.

SPECIAL RECOGNITIONS

Recognizing The Eichmann Family

Deputy Director Laury moved for the adoption of the following resolution below, with Freeholder Vanderslice seconding his motion. As there was no discussion, the motion for adoption of the foregoing resolution carried a hand vote of 7/0.

R. 2015-189

PUBLIC SAFETY

Resolution Naming The Fire/EMS/911 Communications Room The "Forrest J. Eichmann Fire/EMS/911 Room"

CORRESPONDENCE

GENERAL

Motion was made by Deputy Director Laury to accept and file the correspondence reports and that they be made a part of the Minutes. The motion was seconded by Freeholder Timberman. Motion carried a hand vote of 7/0.

PAYMENT OF BILLS & CLAIMS

Motion was made by Deputy Director Laury that all Bills and Claims, when properly signed and audited be paid and charged to their respective accounts. The motion was seconded by Freeholder Cross and carried by a hand vote of 7/0.

TREASURER'S REPORT

Motion was made by Deputy Director Laury that the Treasurer's Report be accepted. The motion was seconded by Freeholder Cross and carried by a hand vote of 7/0.

2015 BUDGET

R. 2015-186

ADMINISTRATIVE

Resolution To Have The 2015 Budget Read By Title

1. Deputy Director Laury made a motion for the Introduction of the Budget on first reading. The motion was seconded by Freeholder Cross.
2. Roll Call Vote, 6/0: Director Acton- for, Freeholder Timberman- for, Freeholder Ware- for, Freeholder Cross- for, Deputy Director Laury- for, Freeholder Vanderslice- for, Freeholder Painter – recused himself from the vote
3. Public Hearing (and adoption) scheduled for Wednesday, May 6th, 2015

ADMINISTRATIVE COMMITTEE – Acton, Vanderslice, Cross

R. 2015-187

ADMINISTRATIVE

Amendment To Resolution 2015-1 To Amend Job Classification Titles And Salary Ranges

Freeholder Vanderslice moved for the adoption of this (1) one resolution with Freeholder Cross seconding his motion. As there was no discussion, the motion for adoption of the foregoing resolutions carried a hand vote of 7/0.

EDUCATION/EMPLOYMENT SERVICES COMMITTEE – Painter, Vanderslice, Timberman

HEALTH & HUMAN SERVICES COMMITTEE – Vanderslice, Timberman, Acton

COMMUNITY SERVICES COMMITTEE – Timberman, Painter, Laury

PUBLIC SAFETY COMMITTEE – Cross, Laury, Ware

R. 2015-188

PUBLIC SAFETY

Resolution Of The Board Of Chosen Freeholders Executing And Accepting A Grant From The New Jersey Division Of Criminal Justice For The Prosecutor's Office

Freeholder Cross moved for the adoption of this (1) one resolution, with Deputy Director Laury seconding his motion. As there was no discussion, the motion for adoption of the foregoing resolutions carried a hand vote of 7/0.

TRANSPORTATION, AGRICULTURE & CULTURAL AFFAIRS COMMITTEE – Ware, Cross, Timberman

PUBLIC WORKS COMMITTEE – Laury, Ware, Acton

R. 2015-190

PUBLIC WORKS

Resolution To Approve Application For Motorist Solicitation Pursuant To Resolution No. 98-115 (Willow Grove Volunteer Fire Company – May Dates)

R. 2015-191

PUBLIC WORKS

Resolution To Approve Application For Motorist Solicitation Pursuant To Resolution No. 98-115 (Willow Grove Volunteer Fire Company – June Dates)

R. 2015-192

PUBLIC WORKS

Resolution To Approve Application For Motorist Solicitation Pursuant To Resolution No. 98-115 (Willow Grove Volunteer Fire Company – August Dates)

R. 2015-193

PUBLIC WORKS

Resolution Approving The Execution Of The New Jersey Department Of Transportation Scenic Byway Sign Agreement On Behalf Of The County Of Salem

R. 2015-194

PUBLIC WORKS

Resolution Approving Agreement Modification #1 To Agreement #11-DT-BLA-619 For The Resurfacing Of Almond Road, County Road #540, Phase I In Pittsgrove Township For The County Of Salem

R. 2015-185

PUBLIC WORKS

Resolution Revising Resolution No. 2014-296 Approving The Execution Of Change Order #7-Revised Resurfacing Of Almond Road, County Road #540, Phase I For The County Of Salem Federal Project #STP-0143(103), NJDOT #7110309

Deputy Director Laury moved for the adoption of these (6) six resolutions, with Freeholder Ware seconding his motion. As there was no discussion, the motion for adoption of the foregoing resolution carried a hand vote of 7/0.

NEW BUSINESS

Department Reports:

Administrative: Director Acton

1. Bond refinance was completed last week. This will save the county approximately \$20,000 per year in interest costs.
2. Received notification that the county's bond rating was reaffirmed at AA. This is not only fantastic news for county financing, but reflects the hard work of the treasury office to meet all financial and reporting requirements
3. Continued work on the 2015 budget. Several meetings and updates to the budget documents to provide the county residents a responsible spending plan.

4. Provided a tour to Congressman Frank Lobiondo of the updated 911 communications room
5. Hosted the March South Jersey Freeholders Association meeting at Running Deer. Guest presenter was Bob DiGregorio/John Cuzzupe in regards to the very successful active shooter training.
6. Purchasing Department completed training on purchasing policies and training on the upgraded Edmunds system
7. IT contract has been renewed and we continue to receive updates in regards to infrastructure upgrades. New laptops and desktops continue to be distributed throughout county departments. Most recent departments upgraded include Engineering and Tax Office.
8. All county employees have been reminded on county policy in regards to IT support. All issues regarding IT are to be submitted through the helpdesk so they can be tracked properly to ensure issues are being resolved.
9. Last freeholder meeting included county 8th grade students to serve as honorary freeholders and county officials. Thanks to everyone who made the evening a success and engaging the students throughout the meeting.

Community Services: Freeholder Timberman

Community Outreach Committee Report for April 15, 2015

Surrogate's Office: We have received an email from Nicki Burke about wheelchairs that are urgently needed in the Courthouse and in her office for clients with disabilities/aging.

Clerk of the Board: Mandatory Online Filing of Disclosure Statements deadline is April 30th. You should have received your letter from Gilda Gill with your PIN number and info.

Board of Elections: Election Board Worker training is in progress. Taking suggestions for the HAVA Act if there are any issues with municipal access to voting areas, call Shirlee Manahan.

COW: Changing the meeting night to the second Tuesday of the month (which conflicts with SCWS meeting for me.) Two members will not be able to make the meeting on this night so they will resign. Looking at Teach a Girl to Lead program and talking about when and where, and who.

SCWS: Fundraiser on April 30th at Salem Oak Winery in Pedricktown. Call Robin at SCWS for tickets. (\$25). April is Domestic Violence Awareness month.

SC Bookmobile: meeting next Monday. This is American Library Week. The bookmobile has to cut service 5 hours a week due to decrease in their budget so they will only be open on Fridays for Storytime in the afternoon. They cannot make payroll for their employees with their new allocation and this is what they have opted to do.

IAC: Ray Bolden has sent an email out asking for nominations for the 2014 Libby Fogg Award for the annual luncheon (30th) to be held on May 28th, 2015.

Ad hoc committee: Courthouse Committee will meet once the State has done their space study on what is needed. Judge Curio predicts it will be sometime in May when this is received and she will share it with the committee members and interested parties.

Transportation, Agricultural, and Cultural Heritage: Freeholder Ware

The Arts in Bloom is set for May 16 and 17th. It is anticipated to be the biggest year ever.

The 7 steps to Freedom Flyers are going to be posted around the County. It is very interesting and will be a good time to bring the kids out to learn about the History of our County.

The American Legion Band is set to play at the Vocational Technical School May 19th at 7:00pm

Freeholder Vanderslice made mention that also on May 16 and 17th, Riverview Beach Park in Pennsville will be hosting a Wine Festival.

Education/Employment Services: Freeholder Painter

SCVTS

Expansion-Targeted completion Feb. 2016, they have experienced a few delays due to weather.

The County Superintendent and BA have approved the SCVTS/SCSSSD budgets. The increase tuition for SCVTS has been approved. Superintendent Swain will be working with the K-8 districts to minimize impact.

SCC

Freeholder Vanderslice organized a meeting with representatives from the college to discuss and learn more about the various articulation and transfer options being offered by SCC. There are currently approximately 10-12 options available to the students thanks to various agreements in effect.

BOSS-

Director Lockbaum has yet to receive word on Federal Medicare reimbursements.

SC CHAMBER-

Spring Banquet will be 4/16 5PM at the Washing Club. Chamber Mixer planned for Friday the 17th at Lindsey House. After meeting with Jennifer Jones and Joe Delmar we decided a list of 10 businesses should be prepared with the idea of a good will call being made to each of the businesses. Delegates from the Chamber and the Freeholder Board would be asked to participate in the outreach.

Public Safety: Freeholder Cross

PROSECUTOR

I'd like to highlight the NARCAN training that will be taking place April 21st sponsored by our Drug and Alcohol Awareness group. As you may have read, law enforcement and medical responders have been authorized to carry the overdose 'reversing' treatment since April of 2014. We're proud to say that all 15 municipalities in the County have been trained and qualified. In addition, we would like to thank the Health and Wellness Foundation for sponsoring this program and replenishing the NARCAN supply.

SHERIFF

Things in the Sheriff's office are going well and the shared service agreement with Gloucester County continues to thrive through the hard work of our Sheriff and his staff. With the Introduction of our 2015 budget this evening, we've elected to do the prudent thing and NOT include the revenues generated beyond the agreed upon total of 175 inmates in our budget and those additional funds will go back into the Surplus.

OEM

As we heard earlier with the reading of the Resolution, we will be dedicating the 911 Dispatch Room in the name of Forrest Eichmann. This is just a small token of our appreciation for his contributions to this county and he is sorely missed. A formal ceremony will take place on April 25, 2015 at 12 noon. I would like to thank Director Pompper and the Sheriff's office with John Cuzzupe for their assistance.

SCIA

Early plans are in the works for future cell numbers 10 & 11 at the facility.

Health & Human Services: Freeholder Vanderslice

Public Works: Deputy Director Laury

Public Works: Deputy Director Laury

In Elmer, we have a chance to preserve 100 acres. On Saturday at 11am, there are 100 acres that will be preserved and 20 acres will be for open space for recreation which will include more ball fields and a walking path.

We have been doing a lot of traffic studies, how they work is we send our engineers to conduct a study and then we will send the municipalities the recommendations that we come up with. To name a few in this area (Pedricktown): Speed limit evaluation on North and South Railroad Avenue, County Road #602 in the Village of Pedricktown, Oldmans Township from Conrail Railroad to Freed Road, a local road, Intersection study for four-way stop and traffic controls of Woodstown-Pedricktown Road, County Road #602 and Pointers-Auburn Road, County Road #646, Speed limit evaluation of Penns Grove-Auburn Road, County Road #641, from Sandy Ridge Apartments to Pennsville-Pedricktown Road, County Road #601, a distance of 1.12 miles, Carneys Point Township.

Two roads will be under construction very soon: Elmer-Shirley Road, County Road #611 Resurfacing-Construction and Commissioners Pike, County Road #581, Phase IV Resurfacing.

Two other roads that will be worked on during the summer will be Pointers-Auburn Road, County Road #540, from Marshalltown Road to Bypass Road and Woodstown-Alloway Road, County Road #603, East Lake Road to Brickyard Road.

We are going to be having a busy summer. All of the road constructions come from grants that require no matching funds.

In the future coming, we will begin working on the Anchor Glass Bulkhead and will be working with the Economic Development Committee.

Health & Human Services: Freeholder Vanderslice

The 2015 Department Goals:

- Maintain the quality and level of services established in 2014. Continue responsive and timely turn-around to requests for assistance. (Calls and emails are returned within 24 hours.)
- Establish a more effective Wellness Clinic in the Memorial Hospital setting, and expand STD/HIV outreach, especially to students.
- Address “gap services” for needy seniors
- Expand inclusiveness of the “register ready” program for use in public emergencies and sheltering.
- Seek grant to expand the walkway at the County Recreational Park in Oldmans Township.
- Complete all food inspections and re-inspections within calendar year.
- Seek grant opportunities for improved public health education programs for both general and aging population segments.
- Review state health needs assessment to determine compliance or program shifts.

Economic Development – Had a strategic planning meeting with the Business Action Center which went extremely well. We are in the process of completing certain tasks to be able to put our County in the position of promoting ourselves primarily to attract employers. We have some great contacts in the works. One seems to be moving right down the road, the state is very optimistic. 1 in 4 states originally for this one particular company. One state dropped out so we are down to 3 states, and my understanding is that the CEO of this company has visited Salem County on 3 different occasions recently. The economic development council has been working very effectively so I appreciate all the services and input from the people who attend.

OLD BUSINESS

Freeholder Timberman stated that last meeting before voting on the IT contract, she did not get all the answers she was looking for, but thought that outsourcing was going to be saving the County money when it doubled in price. Also, although Green Technology Services is located in Salem County, most of the employees are from out of County.

Director Acton stated that the previous IT department was undertrained, short staffed, and the entire infrastructure networking in the County was in major jeopardy.

CFO Katie Coleman stated say that the amount of money for the contract is relatively close to the same amount of the 3 salaries of the old IT dept and that Green Technology Services has a lot more employees able to resolve issues at a quicker turnover rate.

Freeholder Timberman stated that the County has always had an IT department, which was always underfunded. Will the price increase from year to year since technology is always changing?

Freeholder Cross stated that today everything is dependent on technology and that has been the quickest way to obtain information. With our prior IT department, the entire County ran on more of a glorified Comcast network which was always down, or not working properly. Green Technology Services has been consolidating Pc’s that are no longer being used and I am sure we will be seeing a reduction in price soon but I can completely see your concern Freeholder Timberman.

CFO Katie Coleman stated that price can go down after the upgrade and reevaluation of the County.

Freeholder Cross stated that every PC or unit has a price to oversee it. If we consolidate and get rid of some units the price will essentially go down.

Freeholder Timberman asked how we can determine the number of units being utilized.

CFO Katie Coleman stated that Green Technology Services have software that determines what computers are on the network and can see it in use, and they will also do a physical count.

Freeholder Timberman stated that if somebody wants a laptop is doesn’t necessarily mean they will get it then.

CFO Katie Coleman agreed.
Freeholder Timberman asked if this pertains to the 911 Center and OEM as well.

Director Acton stated they have what the state requires, and that these are all great questions.

Freeholder Cross thanked the Salem County Health and Wellness on the training and acquiring of Narcan, Mr. Bomba had asked two meetings ago what one of the resolutions were for and it was for Narcan. As the law enforcement uses Narcan in the field, the Health and Wellness replenishes the stock.

PUBLIC ANNOUNCEMENTS

Freeholder Timberman stated that she has flyers for the Women Services Wine Tasting event if anyone is interested.

Director Acton thanked Oldmans Township for the use of their facility for tonight's Freeholder meeting.

Director Acton also thanked municipal council and committee people: Marjorie Sperry, Quinton, Charles Hassler, Salem, and Cordy Taylor, Oldmans for attending the meeting.

PUBLIC COMMENT

Anyone wishing to speak please speak clearly and state your name and address for the record.

When addressing questions concerning personnel issues with the County of Salem no names will be used at any time. \

Gary Green, Pedricktown – stated that in the County there are 35 computers at the OEM and all the law enforcement vehicles computers are contracted free of charge by Green Technology Services and are not paid for by the recently passed IT contract.

Warren Weiting, Alloway – stated that there are concerns on Friesburg- Alloway Road, and that there are potholes and flooding issues which need to be addressed.

Deputy Director Laury stated that Fralinger Engineering has already been contracted to complete a survey of the road, and hopefully can be worked on next year.

Jean Jack, Woodstown Women's Club – stated concerns of the traffic light in Pilesgrove Township at the intersection of Route 40 and 45.

Deputy Director Laury stated that the Freeholders can make a recommendation to the state.

County Counsel Michael Mulligan stated that since the traffic flow is predominately Route 40 and 45, the township of Pilesgrove and the County cannot intervene and change the traffic light patterns.

Deputy Director Laury, County Counsel Michael Mulligan and Jean Jack will be arranging to meet and talk more about this issue at a later date.

Pat Bomba, Carneys Point – stated that Route 540 in Mannington Township is in terrible condition and even filling some cracks would be beneficial for the upcoming summer shore traffic that will be utilizing that roadway. Also asked if anyone oversees the current IT department and if they have experience doing so.

CFO Katie Coleman stated that her and purchasing agent Jessica Foote oversee the duties of what the IT department is doing on a weekly if not daily basis.

Freeholder Vanderslice added that at the bi-weekly Administrative meetings, Green Technology Services comes to every meeting, hands out an updated record and timeline of projects, and talk about what they have been doing. Prior to Green Technology Services there were over 2,800 open IT issues, now there are open 20 issues open and closed on a daily basis.

Gary Green, Pedricktown – stated that at the last Freeholder Workshop Meeting, he had a presentation showing how he is currently saving the county 1.47 million dollars.

Debbie Behnke, Pennsville – stated that there was a County bus accident that had occurred on April 1st with one male passenger involved, and asked what the current policies and procedures are.

Freeholder Vanderslice asked for all the evident information of the bus accident so he could follow up to make sure all correct measures were handled properly.

Director Acton thanked Debbie for bringing this to the Freeholder Board's attention.

Donna Eichmann, Woodstown- thanked the Freeholder Board for acknowledging her family.

Harry Moore, Auburn – raised concerns about curbing issues on Auburn Road and Pedricktown- Woodstown Road.

Patti Bomba, Carneys Point- stated that she has raffle tickets that the Habitat for Humanity are selling for a chance to win a Dixie Chopper. The drawing will be held on May 2nd.

Irene Wanner, Elsinboro – questioned Freeholder Painter and asked why he did not vote on the Budget.

Freeholder Painter stated he recused himself from the vote in case of a possible conflict of interest.

Irene Wanner also made mention that a 5 year contract for \$500,000.00 was an outrageous decision.

CFO Katie Coleman stated that the County has the right to cancel or change the contract at anytime, and that we are not binded for the full 5 year term.

Director Acton thanked everyone for their comments and announced the next meeting will be held on May 6, 2015, at 7:30 PM at the Olde Salem Courthouse located at 104 Market Street. Salem, New Jersey 08079. Workshop meeting will begin at 6:15 PM.

Freeholder Cross made a motion to adjourn seconded by Deputy Director Laury and carried by hand vote 7/0 at 9:00 pm.

Respectfully submitted,
Kevin Crouch, Clerk of the Board