

**SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS
JUNE 5, 2013 MEETING MINUTES**

The meeting was called to order by Director Acton: Pledge of Allegiance was followed by prayer offered by Freeholder Vanderslice.

Director Acton stated that adequate notice pursuant to the Open Public Meetings Act has been given of this meeting.

On Roll Call, the following Freeholders were present: Deputy Director Cross, Freeholders Laury, Vanderslice, Ware, Bobbitt, Timberman and Acton.

Motion was made by Deputy Director Cross to dispense with the reading of the May 15, 2013 Workshop and Regular meetings. Minutes to be received, approved and recorded in the Minute Book, seconded by Freeholder Laury, and carried 7/0.

WAIVER OF THE RULES (Resolution No. 8, 9 & 10)

Motion was made by Freeholder Laury that the Rules of the Board be temporarily waived for resolution numbers 8, 9, & 10 on tonight's agenda. Freeholder Bobbitt seconded his motion, which carried a hand vote of 7/0.

Director Acton asked Board members if you could ask their respective committees to please send all Resolutions to Clerk of the Boards Office and the Solicitor in Word Form for approval.

PAYMENT OF BILLS & CLAIMS

Motion was made by Deputy Director Cross that all Bills and Claims, when properly signed and audited, be paid and charged to their respective accounts. The motion was seconded by Freeholder Ware. The motion was carried by a hand vote of 7/0.

SPECIAL PRESENTATION

SPECIAL RECOGNITION

CORRESPONDENCE

GENERAL

Letter from Brian Crist strongly urging committee to issue an executive order to County Police Agencies that certain professions have an implied "just able need" due to the nature of their job.

Cozen O'Conner Petition of South Jersey Gas Company for Approval of a Municipal Consent in the Township of Oldmans, Salem County BPU Docket No. GE13030250

Letter from Surrogate Nicki A. Burke in reference to PERC Clarification Unit dated May 24, 2013

Motion was made by Deputy Director Cross to accept and file the correspondence, Department Reports and the committee and commission reports and that they are made a part of the Minutes. The motion was seconded by Freeholder Laury.

ADMINISTRATION COMMITTEE – Acton, Vanderslice, Ware

R. 2013-272

ADMINISTRATION

FINANCE RESOLUTION CANCELLATION OF CHECK

R. 2013-273

ADMINISTRATION

RESOLUTION AUTHORIZING PURCHASES FROM STATE CONTRACT VENDORS

R. 2013-274
ADMINISTRATION
RESOLUTION AUTHORIZING PURCHASE MAINTENANCE OF EXISTING PROPRIETARY DATA PROCESSING SYSTEM FOR THE SALEM COUNTY BOARD OF TAXATION (MICRO SYSTEMS-NJ.COM, L.L.C.)

R. 2013-275
ADMINISTRATION
RESOLUTION REVISING A PROFESSIONAL SERVICE CONTRACT FOR THE COUNTY OF SALEM (PROTOCOL TECHNOLOGY GROUP-NOT TO EXCEED \$26,000)

R. 2013-276
ADMINISTRATION
AMENDMENT TO RESOLUTION 2013-1 TO ESTABLISH JOB CLASSIFICATION TITLES AND SALARY RANGES

R. 2013-277
ADMINISTRATION
RESOLUTION AUTHORIZING A RENEWAL CONTRACT FOR MAINTENANCE OF EXISTING PROPRIETARY ELECTRONIC DOCUMENT MANAGEMENT SYSTEMS FOR THE SALEM COUNTY INFORMATION TECHNOLOGY (IT) DEPARTMENT (CONTINUUM VOICE AND DATA SYSTEMS OF SYRACUSE, NEW YORK)

R. 2013-278
ADMINISTRATION
RESOLUTION AMENDING RESOLUTION NUMBER R. 2009-592 AUTHORIZING SHARED SERVICE AGREEMENT BETWEEN COUNTY OF SALEM AND THE POLLUTION CONTROL FINANCING AUTHORITY OF SALEM COUNTY TO UTILIZE THE SALEM COUNTY ACCOUNTING SERVICES

R. 2013-279
ADMINISTRATION
RESOLUTION AUTHORIZING GRANT MANAGEMENT PLAN FY2012 SMALL CITIES PROGRAM, COUNTY-WIDE HOUSING REHABILITATION PROJECT (WAIVER REQUIRED)

R. 2013-280
ADMINISTRATION
RESOLUTION APPROVING THE POLICY AND PROCEDURE MANUAL FY 2012 SMALL CITIES PROGRAM HOUSING REHABILITATION FUND-COUNTRY-WIDE OWNER OCCUPIED HOUSING REHABILITATION PROGRAM (WAIVER REQUIRED)

R. 2013-281
ADMINISTRATION
RESOLUTION AMENDING RESOLUTION 2013-003 COMPLIANCE WITH THE OPEN PUBLIC MEETING LAW FOR THE COUNTY OF SALEM (WAIVER REQUIRED)

Freeholder Vanderslice moved for the adoption of these 10 Resolution's with Freeholder Bobbitt seconding his motion.

Freeholder Timberman asked why the salary of the Warden has changed.

Administrator Ford explained Civil Service makes the changes and in order for the County to be in compliance we had to make those changes. Deputy Director Cross offered to take this back to the Public Safety Committee for confirmation.

As there was no further discussion, the motion carried by a vote of 7/0

PUBLIC SERVICES COMMITTEE – Vanderslice, Acton, Ware

R. 2013-282

PUBLIC SERVICE

RESOLUTION APPOINTING MEMBER TO THE ECONOMIC DEVELOPMENT COUNCIL FOR THE COUNTY OF SALEM (MICHAEL FOGLIETTA)

Freeholder Vanderslice moved for the adoption of this Resolution with Freeholder Bobbitt seconding his motion. As there was no further discussion, the motion carried was carried by a vote of 7/0

Freeholder Vanderslice stated that Michael has already started attending the meetings for this committee and that he is a very valuable asset.

HEALTH COMMITTEE – Bobbitt, Cross, Acton

R. 2013-283

HEALTH COMMITTEE

RESOLUTION AUTHORIZING AWARD OF CONTRACTS FOR PROFESSIONAL SERVICES (DR. PAUL BUSSEY, M.D.-\$5,000)

Freeholder Bobbitt moved for the adoption of this Resolution, with Deputy Director Cross seconding his motion. As there was no further discussion, the motion carried was carried by a vote of 7/0.

SOCIAL SERVICES COMMITTEE – Timberman, Bobbitt, Laury

R. 2013-258

SOCIAL SERVICE COMMITTEE

RESOLUTION APPROVING THE COMPREHENSIVE HUMAN SERVICES PLAN FOR SALEM COUNTY 2013-2015 (TABLED AT THE MAY 15, 2013 FREEHOLDER MEETING)

R. 2013-284

SOCIAL SERVICE COMMITTEE

RESOLUTION AUTHORIZING CONTRACT FOR THE ADMINISTRATION OF THE GRANT ADMINISTRATION OF THE ALLIANCE TO PREVENT ALCOHOLISM & DRUG ABUSE FOR THE YEAR 2013

R. 2013-285

SOCIAL SERVICE COMMITTEE

RESOLUTION AUTHORIZING MEMORANDUM OF AGREEMENT BETWEEN THE SALEM COUNTY SHERIFF'S OFFICE AND SALEM COUNTY YOUTH SERVICES COMMISSION FOR JUVENILE GPS HOME DETENTION SERVICES

R. 2013-286

SOCIAL SERVICE COMMITTEE

RESOLUTION APPROVING CHANGE ORDER NUMBER 001 FOR SALEM COUNTY SPECIAL TRANSPORTATION

R. 2013-287

SOCIAL SERVICE COMMITTEE

RESOLUTION AUTHORIZING A REVISION TO RESOLUTION #2013-080 CONTRACT AGREEMENT BETWEEN SOUTH JERSEY HEALTH CARE SYSTEMS, AND THE SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS FOR THE PROVISION OF HOUSEKEEPING, HOME HEALTH AIDE, CONGREGATE AND RESIDENTIAL MAINTENANCE SERVICES TO SALEM COUNTY SENIOR CITIZENS

Freeholder Laury made a motion to bring resolution number 2013-258 off the table, with Freeholder Bobbitt seconding his motion. As there was no discussion, the motion carried a hand vote of 7/0.

Freeholder Timberman moved for the adoption of these four resolutions, with Freeholder Laury seconding her motion. As there was no further discussion, the motion for adoption of these five Resolutions' was carried by a vote of 7/0.

PUBLIC SAFETY COMMITTEE – Cross, Vanderslice, Timberman

R. 2013-288

PUBLIC SAFETY COMMITTEE

RESOLUTION OF THE BOARD OF CHOSEN FREEHOLDERS SUPPORTING AND APPROVING AN APPLICATION TO THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) MULTI-JURISDICTIONAL GANG, GUN AND NARCOTICS TASK FORCE GRANT PROGRAM FOR THE PROSECUTORS OFFICE

R. 2013-289

PUBLIC SAFETY COMMITTEE

RESOLUTION OF THE BOARD OF CHOSEN FREEHOLDERS ACCEPTING GRANT FUNDING FOR THE PROSECUTOR'S OFFICE FROM THE NEW JERSEY DIVISION OF CRIMINAL JUSTICE STATE OFFICE OF VICTIM-WITNESS ADVOCACY

R. 2013-290

PUBLIC SAFETY COMMITTEE

RESOLUTION AUTHORIZING CONTRACT FOR EXPERT OPINION SERVICES FOR THE SALEM COUNTY PROSECUTOR'S OFFICE (ROD ENGLERT OF ENGLERT FORENSIC CONSULTANTS - \$10,389.73)

R. 2013-291

PUBLIC SAFETY COMMITTEE

RESOLUTION RENEWING A CONTRACT FOR THE PURCHASE OF SHERIFFS AND CORRECTION OFFICERS UNIFORMS FOR THE COUNTY OF SALEM (ATLANTIC TACTICAL-NOT TO EXCEED \$61,500)

Deputy Director Cross moved for the adoption of these four Resolutions, with Freeholder Timberman seconding his motion.

As there was no further discussion, the motion for adoption of these three Resolutions' was carried by a vote of 7/0.

TRANSPORTATION, AGRICULTURE & CULTURAL AFFAIRS COMMITTEE – Ware, Timberman, Laury

R. 2013-292

TRANSPORTATION, AGRICULTURE & CULTURAL AFFAIRS

RESOLUTION APPROVING LEASE EXTENSION WITH SOUTHERN RAIL OF NEW JERSEY FOR SALEM BRANCH RAILROAD FOR THE COUNTY OF SALEM

R. 2013-293

TRANSPORTATION, AGRICULTURE & CULTURAL AFFAIRS

RESOLUTION OF THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF SALEM, STATE OF NEW JERSEY, AUTHORIZING THE ACQUISITION OF A DEVELOPMENT EASEMENT FOR THE PRESERVATION OF FARMLAND IN THE TOWNSHIP OF ALLOWAY BY INSTALLMENT PURCHASE; AUTHORIZING THE ISSUANCE; AUTHORIZING THE COUNTY TREASURER AND THE CLERK OF THE BOARD TO EXECUTE THE INSTALLMENT PURCHASE AGREEMENT; AND PROVIDING FOR OTHER MATTERS RELATING THERETO (YANUS)

R. 2013-294

TRANSPORTATION, AGRICULTURE & CULTURAL AFFAIRS

RESOLUTION AUTHORIZING THE CREATION AND CONVEYANCE OF A DEED OF ACCESS
EASEMENT ACROSS COUNTY OF SALEM RAILROAD PROPERTY IN THE TOWNSHIP OF
MANNINGTON

County Solicitor stated with regards to # 21 (2012-292) members of the Board this Resolution has been amended and the amendment is so substantial that it is actually a new Resolution. Technically the best procedure would be to waive the Rules of advanced notice. Then the solicitor would propose a new draft, and then the board would consider it for approval.

Freeholder Bobbitt made a motion and seconded by Laury. As there was no discussion, the motion carried by hand vote of 7/0 to waive the rules of advanced notice.

Solicitor then read the new Resolution as Resolution Authorizing a Successor Multi-Year Railway Operator Lease with Southern Rail of New Jersey for Salem Branch Railroad for the County of Salem.

Pertinent part of this agreement is the County of Salem agrees to extend the Railway operating agreement with Southern Rail of NJ for an additional 5 year term. Paragraph 2, its successor Railway operating agreement with Southern Rail of NJ shall be prepared and formed acceptable to both parties.....for an additional five year term to expire on August 30, 2018 with the provision of an additional five year term option to 2023.

Freeholder Bobbitt "so that's a 10 year contract?"

Solicitor answered 5 years with the option of an additional 5.

Freeholder Laury asked who option was up to.

Solicitor answered, option is with the operator. Solicitor explained that it is a multiyear deal is permitted by the state and does not require to go out to bid when dealing with the Rail way. A right of way will only be controlled by the County of Salem.

Freeholder Bobbitt moved for the adoption of this resolution, with Freeholder Ware seconding his motion. As there was no discussion, the motion for adoption of the foregoing resolution carried by a vote of 7/0.

PUBLIC WORKS COMMITTEE – Laury, Ware, Cross

R. 2013-295

PUBLIC WORKS

RESOLUTION APPROVING THE EXECUTION OF CHANGE ORDER #3 2010 COUNTY AID
RESURFACING AND SAFETY PROGRAM FOR THE COUNTY OF SALEM (SOUTH STATE,
INC. - \$140,110.58)

R. 2013-296

PUBLIC WORKS

RESOLUTION RENEWING A CONTRACT FOR THE PROVISION OF JANITORIAL SUPPLIES
AND COARSE PAPER PRODUCTS FOR THE COUNTY OF SALEM COOPERATIVE
CONTRACT PURCHASING SYSTEM (STANDARD MAINTENANCE SUPPLY CO. - NOT TO
EXCEED \$65,422.00)

Freeholder Laury moved for the adoption of these two resolutions, with Freeholder Ware seconding the motion. As there was no discussion, the motion for adoption of the foregoing resolutions carried by a vote of 7/0.

Director Acton stated board needed to go back to Transportation and vote on remaining 2 Resolutions 23 & 24. Freeholder Ware moved for the adoption of these two resolutions, with Freeholder Timberman seconding the motion. As there was no discussion, the motion for adoption of the foregoing resolutions carried by a vote of 7/0.

UNFINISHED BUSINESS

Director Acton acknowledged a younger person in the audience and wanted to take the time to reiterate how special Salem County is. "My mother in law passed away a couple weeks ago and the out pouring of family whether its immediate family or community family, it is just overwhelming."

Director Acton recognized Tyler Spina in the audience and thanked him for coming.

Freeholder Bobbitt "Let me get something squared away here, at our last Freeholder Meeting I asked you (the Director) why our flags were at half staff and you said it was because of the passing of the Pennsville Police Chief. Acton "Correct" Bobbitt, "I don't think that legal, I don't think you can just lower the flags, You said you called someone in Trenton and they said yeah go ahead.. Ah that is incorrect, first of all, you can't lower the flags for him, we appreciate his services and all, and the county, don't mean no disrespect at all but, you can't voluntarily lower the United States Flag. My dad was a decorated WWII veteran, he died, no body lowered the flag for him, my brother is a Vietnam veteran, he died, and nobody lowered the flag for him. Who determines the importance of the person who get the flag lowered? Is it you, who is it can be lowered for a janitor. We can't lower it at all, matter of fact, I have a little thing I'd like to pass around to ya, little thing called flag etiquette. We can't lower the flag, it has to be an order from the Governor, even the Governor can't say yeah go ahead and lower it. You have to have a written order to lower the flag, so who ever told you that was incorrect. Now today, the President Orders flag to be lowered to half staff and the Governor signed to have the flags lowered half staff because of Senator Lautenberg and you didn't lower them today. You lower them when it's unauthorized and then when it is you don't lower them. Get it straightened out.

Director Acton "Thank you Freeholder Bobbitt, and I really did think I was going through the proper procedure calling the Governor's Office and they did say on County and Municipal Buildings you could lower it but not on State Buildings. Thank you and I appreciate that."

Freeholder Laury updated on a few events, a lot of folks at the 7 steps of Freedom, Arts in Bloom was very well attended. Kathleen Mills has done a great job for this county.

Deputy Director Cross commented on the Memorial Day Ceremony at the Veterans Cemetery, thanks to inmate labor force, the Sheriff, the individual in charge of that group, in another year, giving them a full year, we are much closer to giving our veterans and their families a cemetery they can be proud of.

Freeholder Vanderslice, "You might want to mention meeting time change".

Director Acton, "I was going to do that when we adjourn, thank you, but, I will say it now. June 19th meeting Workshop at 4:00, Regular meeting at 5:00, July 17th will be in Lower Alloways Creek and then August 21. This allows people that work shift work or some older people or just some people don't like to drive at night.

Director Acton, "June 19 we have a graduation at the Vo-Tech Special Services School, so this will allow us to all participate in that. We support them financially now we will be able to support them physically.

NEW BUSINESS

PUBLIC ANNOUNCEMENTS

PUBLIC COMMENT

Anyone wishing to speak please speak clearly and state your name and address for the record.

Patti Bomba Carneys Point, just a correction on the graduation, the special services graduation is the night before on the 18 and there is a conflict, that is also Pennsville High School Graduation so I guess your gonna have to split yourselves. ARC walk was Sunday, Mason's are always there with breakfast and lunch, and DuPont. It's just a fun day. And even though I'm not part of the ARC we walk with Sammi and one day she will probably be an ARC consumer. We appreciate all those who donate their time. Another thing, I am chair of the Disability Advisory Board, and I have gotten a number of concerned calls in reference to the vacant Debbie Behnke position. Can you tell me what you intensions are?

Director Acton explained right now we have an interim director and that would be Evern Ford. I think this is a really important position and we need to really take our time and do it right, find the right person for it. This isn't a rush and Evern, said he is making out well and I know Freeholder Timberman said he is making out well.

Deputy Director Cross "Tim Hunt retired from PSE&G, he has been a driving force for Day in the Sun, it is unfortunate for us as Co-workers, it changes the dynamic of our shop, we love having Timmy around, he's going to be out on a 90 day hiates and coming back on a limited roll 2 year but not coming back to where we are. But I will tell you, we understand what that group has meant to the ARC and Day in the Sun and all those days. Myself and other co-workers are going to pick up the slack created by Timmy leaving, so that hopefully they don't see or have any impact.

Director Acton acknowledged the following elected officials that were in the audience:

Fran Granier, Woodstown Borough Council
Cory from Oldmans
Linwood Donelson LAC School Board Member
Doug Paiter-Woodstown-Pilesgrove

We thank everyone for coming

Freeholder Vanderslice moved to adjourn the meeting, seconded by Freeholder Bobbitt, and carried 7/0 at 8:00 PM.

Respectfully submitted,

Evern D. Ford
Clerk of the Board

**SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS
WORKSHOP MEETING MINUTES
JUNE 5, 2013
6:00 PM**

The meeting was called to order by Director Acton followed by the Pledge of Allegiance.

Director Acton stated that adequate notice pursuant to the Open Public Meetings Act had been given of this meeting and read the Open Public Meetings Act Statement.

On roll call, the following Freeholders were present: Deputy Director Cross, Freeholders Laury, Vanderslice, Ware, Bobbitt, Timberman and Director Acton.

COMMITTEE REPORTS

Administration - Director Acton reported she attended the Salem County Fire Fighter I graduation and seniors who are interested in participating in the the Civilian Police Academy should contact Ralph Law in Sheriff's Office. She also reported that 135 uninsured/underinsured residents have used the discount prescription drug cards.

Public Service - Freeholder Vanderslicere reported he attended the Salem County Community College graduation and that the June 19th Freeholder Meeting time has been changed so that the Freeholders can attend the SCVTS graduation. He further noted that the Economic Development Council had it's second meeting and the Council has begun to focus on three areas: agriculture manufacturing, chemical and agri tourism. The Council will continue to meet monthly until they make real serious progress.

Health - Freeholder Bobbitt reported Iodine pills are being distributed by the Health Department and asked Freeholder Cross to elaborate on the use of the pills. Freeholder Cross added the pills saturate the thyroid so if there is a chemical release there would be no room for it to attack you.

Social Services - Freeholder Timberman reported the retirement of Debbie Behnke on Friday May 31st and that Kathy is running the Office on Disabled and Evern is the Interim Director of Social Services. She also announced Sunday is the date of the Autism picnic.

Public Safety - Freeholder Cross announced there will be a tabletop exercise at 8:00 am on June 15th in reference to the derailment in Paulsboro and today there was a exercise for backup communications in the event there is a disruption in service in 911 operations. He also noted the feedback from the two exercises last week was that they went well. He further noted the towers are good and construction started at Pennsville today for the shelter.

Transportation, Agriculture & Cultural Affairs - Freeholder Ware reported he is still working to set up a meeting with Pennsville Shopping Center and New Jersey Transit without much success.

Public Works - Freeholder Laury reported Almond Road contract has been award and we are waiting for the State to give the go ahead; Hancocks Bridge has a problem with trees verses handicaped ramps; Greenville Bridge is open; ribbon cutting on Tuesday at 3:30 pm for Houses Mill on Telegraph Road and Route 540 which opened the end of May; and Palatine Culvert Bridge is under contract. Freeholder Laury informed the Board that Mid Atlantic will be providing transportation for residents to and from Pureland and Gateway Park and would like to buy gas from the County – the general concensus of the Freeholders was this would be a good partnership. He also announced that at the end of the month there will be a ribbon cutting for the Smart Farm; TRIAD might be able to get funding for Willow Grove; Seven Steps to Freedom was Saturday; Avis Mill is moving along; and the top two captial projects on Public Works list are the Court House roof and the water tower.

DHS is updating the website and it's going very well and should be up and running June 15th and then will go live about two weeks after that.

Human Resources - Stacy Pennington reported the passing of Joseph Maccarone, Sgt. at the correctional facility. She also gave an update on the condition of Poppy Ortiz.

Treasurer - Katie stated she is going through old grants and that a gentleman left \$6,000 in his will to the Veteran's Cemetery.

Freeholder Bobbitt suggested removing one of the three access roads to the Veteran's Cemetery to extend the grave yard to make more room for graves. He will talk to Jeff Ridgway about the possibility of Public Works removing the road across from County Home Road and report back.

Freeholder's discussed adding \$2,500 to \$3,000 in next year's budget for New Jersey 350. The general consensus of the Board was to make the insertion.

RESOLUTION AUTHORIZING THE EXCLUSION OF THE PUBLIC FROM A MEETING OF
THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF SALEM

Freeholder Laury moved to enter into closed session to discuss personnel matters, with Freeholder Timberman seconding his motion. As there was no discussion motion carried by hand vote 7/0 at 6:32 pm.

Respectively submitted,

Evern D. Ford
Clerk of the Board