

**SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS  
WORKSHOP MEETING AGENDA  
MAY 1, 2013  
6:00 PM**

Pledge of Allegiance

Adequate notice pursuant to the Open Public Meetings Act has been given of this meeting.

- 
1. By forwarding notice thereof to Today's Sunbeam and Elmer Times Co.
  2. By posting notice thereof on the bulletin board in the Salem County Court House and County Administration Building; and
  3. By filing notice thereof in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.
- 

**ROLL CALL**

**PRESENTATIONS**

6:00 – Harold Smick

6:30 - SCIA

7:00 – Bach & Associates

**COMMITTEE REPORTS**

1. Administration - Director Acton
2. Public Service - Freeholder Vanderslice
3. Health - Freeholder Bobbitt
4. Social Services - Freeholder Timberman
5. Public Safety - Freeholder Cross
6. Transportation, Agriculture & Cultural Affairs - Freeholder Ware
7. Public Works - Freeholder Laury

**CLOSED SESSION** (may not be required)

Resolution Authorizing the Exclusion of the Public from a Meeting of the Board of Chosen Freeholders of the County of Salem

**SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS  
MAY 1, 2013 MEETING AGENDA**

Pledge of Allegiance

Adequate notice pursuant to the Open Public Meetings Act has been given of this meeting.

---

1. By forwarding notice thereof to Today's Sunbeam and Elmer Times Co.
  2. By posting notice thereof on the bulletin board in the Salem County Court House and County Administration Building; and
  3. By filing notice thereof in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.
- 

**ROLL CALL**

**MINUTES** Dispense with the reading of the minutes of the April 17, 2013 Workshop, Regular meetings and Executive Session Minutes be received, approved and recorded in the Minute Book.

**WAIVER OF THE RULES** (Resolution No. )

**SPECIAL PRESENTATION**

Proclamation Recognizing May as Older Americans Month

Proclamation Recognizing May 1, 2013 as National Day to Prevent Teen Pregnancy

**SPECIAL RECOGNITION**

**ADMINISTRATIVE COMMITTEE – Acton, Vanderslice, Ware**

1. 2013 Budget Amendment Resolution (by Title Only)

**PUBLIC HEARING AND ADOPTION OF THE AMENDED 2013 SALEM COUNTY BUDGET**

1. Motion to Open the Public Hearing
2. Motion to Close the Public Hearing
3. Roll Call Vote
1. Motion to Adopt 2013 Budget
2. Roll Call Vote

**CORRESPONDENCE**

**GENERAL**

Fredrick J. Mucci, III, Public Works Manager, City of Salem, carbon copy of letter to Mrs. Godbolt regarding water being supplied to the Salem Senior Village

James H, McKelvie, PE, CME, Associate, Alaimo Group, CDABG-DR Application, Greenville Bridge Replacement Deficiencies

Southern New Jersey Freeholders' Association, resolution recommending amendments to the Biggert-Waters Flood Insurance Reform Act of 2012

Loren Lounsbury, bus service to the "Shops at Pennsville"

County of Monmouth, resolution supporting an intervention by the New Jersey Rate Council to oppose the request by Jersey Central Power & Light ("JCP&L") to the State of New Jersey Board of Public Utilities ("BPU") for approval of increases in and other adjustments to its rates and charges for electrical services

County of Mercer

- (1) Resolution opposing financial reductions to the Supplemental Nutrition Assistance Program (SNAP)
- (2) Resolution urging the federal government to review the jurisdiction of the Mercer County Correction Center, with regards to the 2010 United States Census, which erroneously placed its location in Hunterdon County

## **DEPARTMENT REPORTS**

### **COMMITTEE/COMMISSION MINUTES**

#### **PAYMENT OF BILLS & CLAIMS**

#### **ADMINISTRATIVE COMMITTEE – Acton, Vanderslice, Bobbitt**

1. Resolution Appointing Clerk of the Board
2. Resolution Authorizing Curt Harker as Custodian of Government Records for the County of Salem
3. Resolution Appointing a Purchasing Agent for the County of Salem
4. Resolution Supporting the Bayshore Byway Corridor Management Plan
5. Resolution Authorizing Purchase for Maintenance of Existing Proprietary Clerk Imaging and Transaction Management System for the County of Salem (\$17,920 – Eisenberg Associates)
6. Resolution Renewing a Contract for Supplying and Delivering Printing Supplies (Letterhead, Envelopes, Business Cards, Etc) for the County of Salem (\$59,247 – Printers of Salem County)
7. Resolution Changing Custodian of Funds of Established Petty Cash Funds
8. Resolution Appointing A Part Time Director of the Salem County Department of Health for the County of Salem
9. Resolution Appointing a Personnel Director for the County of Salem
10. Resolution Cancelling Balances in Previously Adopted Capital Ordinances (by Title Only)
11. Resolution for Additional Appropriations in the Temporary Budget for CY 2013 for the County of Salem (by Title Only)

#### **PUBLIC SERVICES COMMITTEE – Vanderslice, Acton, Ware**

12. Resolution for the Appointment of a Broker/Consultant for the County of Salem (Marsh McLennan/Health Insurance Solutions, Incorporated)

#### **HEALTH COMMITTEE – Bobbitt, Cross, Acton**

13. Resolution Amending Resolution 2013-107 Revision of Environmental Fees to be Charged by the Salem County Department of Health
14. Resolution Authorizing Freeholder Director and Clerk of the Board of Chosen Freeholders for the County of Salem to Sign the 2013 County Environmental Health Act Grant Application

**SOCIAL SERVICES COMMITTEE – Timberman, Bobbitt, Laury**

15. Resolution Authorizing a Memorandum of Understanding Between the Salem County Department of Health and the Salem County Office on Aging
16. Resolution Authorizing the Amendment of a Grant from the New Jersey Division of Disability Services for the County of Salem

**PUBLIC SAFETY COMMITTEE – Cross, Vanderslice, Timberman**

17. Resolution Authorizing Contract for Expert Opinion Services for the Salem County Prosecutor's Office (\$10,000 – John Brick, PhD.)
18. Resolution Authorizing Execution of Communication Site Lease Agreement

**TRANSPORTATION, AGRICULTURE & CULTURAL AFFAIRS COMMITTEE – Ware, Timberman, Laury**

**PUBLIC WORKS COMMITTEE – Laury, Ware, Cross**

19. Resolution Authorizing Award of Contract to Hess Corporation for the Purchase of Retail Electric Generation Supply Service for the County of Salem and its Participating Cooperative Members
20. Resolution Approving Change Order No. 1 for Architectural Services (\$25,000 – Bach Associates, PC)

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**PUBLIC ANNOUNCEMENTS**

**PUBLIC COMMENT**

Anyone wishing to speak please speak clearly and state your name and address for the record.

**CLOSED SESSION**

Resolution Authorizing the Exclusion of the Public from a Meeting of the Board of Chosen Freeholders of the County of Salem

Willow Grove Dam

**MOTION TO ADJOURN**

Next Meeting Date – Wednesday, May 15, 2013 at 7:30 PM in the Freeholder Meeting Room located on the first floor of the Old Salem County Court House.

**SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS  
MAY 1, 2013 MEETING MINUTES**

The meeting was called to order by Director Acton: Pledge of Allegiance was followed by prayer offered by Freeholder Vanderslice.

Director Acton stated that adequate notice pursuant to the Open Public Meetings Act has been given of this meeting.

On Roll Call, the following Freeholders were present: Deputy Director Cross, Freeholders Laury, Vanderslice, Ware, Bobbitt, Timberman and Acton.

Motion was made by Deputy Director Cross to dispense with the reading of the April 17, 2013 Workshop and Regular meetings. Minutes to be received, approved and recorded in the Minute Book, seconded by Freeholder Laury, and carried 7/0.

**SPECIAL PRESENTATION**

Freeholder Vanderslice presented Proclamation Recognizing May as Older Americans Month to Patricia Craven

Freeholder Timberman presented Stacy Pennington with Proclamation Recognizing May 1, 2013 as National Day to Prevent Teen Pregnancy

**CORRESPONDENCE**

**GENERAL**

Fredrick J. Mucci, III, Public Works Manager, City of Salem, carbon copy of letter to Mrs. Godbolt regarding water being supplied to the Salem Senior Village

James H, McKelvie, PE, CME, Associate, Alaimo Group, CDABG-DR Application, Greenville Bridge Replacement Deficiencies

Southern New Jersey Freeholders' Association, resolution recommending amendments to the Biggert-Waters Flood Insurance Reform Act of 2012

Loren Lounsbury, bus service to the "Shops at Pennsville"

County of Monmouth, resolution supporting an intervention by the New Jersey Rate Council to oppose the request by Jersey Central Power & Light ("JCP&L") to the State of New Jersey Board of Public Utilities ("BPU") for approval of increases in and other adjustments to its rates and charges for electrical services

County of Mercer

- (1) Resolution opposing financial reductions to the Supplemental Nutrition Assistance Program (SNAP)
- (2) Resolution urging the federal government to review the jurisdiction of the Mercer County Correction Center, with regards to the 2010 United States Census, which erroneously placed its location in Hunterdon County

Motion was made by Deputy Director Cross to accept and file the correspondence, and the committee and commission reports and that they are made a part of the Minutes. The motion was seconded by Freeholder Laury. Motion was carried by a hand vote of 7/0.

Motion was made by Deputy Director Cross that all Bills and Claims, when properly signed and audited, be paid and charged to their respective accounts. The motion was seconded by Freeholder Vanderslice. The motion was carried by a hand vote of 7/0.

Motion was made by Deputy Director Cross that the Treasurer's Report be received and filed, subject to audit, and that a copy be made available to the public, upon request, for its review. Freeholder Vanderslice seconded his motion. The motion carried a hand vote of 7/0.

### **SALEM COUNTY C.F.O. BUDGET PRESENTATION:**

Resolutions were read in bulk.

#### **ADMINISTRATIVE COMMITTEE – Acton, Vanderslice, Bobbitt**

R. 2013-225

ADMINISTRATIVE

2013 BUDGET AMENDMENT RESOLUTION (BY TITLE ONLY)

Freeholder Vanderslice moved for the adoption of this Resolution with Freeholder Cross seconding his motion.

As there was no further discussion, the motion carried was carried by a vote of 7/0

### **PUBLIC HEARING AND ADOPTION OF THE AMENDED 2013 SALEM COUNTY BUDGET**

1. Motion to Open the Public Hearing
2. Motion to Close the Public Hearing
3. Roll Call Vote
1. Motion to Adopt 2013 Budget
2. Roll Call Vote

#### **ADMINISTRATIVE COMMITTEE – Acton, Vanderslice, Bobbitt**

R. 2013-226

ADMINISTRATIVE

RESOLUTION APPOINTING CLERK OF THE BOARD (EVERN D. FORD)

R. 2013-227

ADMINISTRATIVE

RESOLUTION AUTHORIZING CURT HARKER AS CUSTODIAN OF GOVERNMENT RECORDS FOR THE COUNTY OF SALEM

R. 2013-228

ADMINISTRATIVE

RESOLUTION APPOINTING A PURCHASING AGENT FOR THE COUNTY OF SALEM (JESSICA FOOTE)

R. 2013-229

ADMINISTRATIVE

RESOLUTION SUPPORTING THE BAYSHORE BYWAY CORRIDOR MANAGEMENT PLAN

R. 2013-230

ADMINISTRATIVE

RESOLUTION AUTHORIZING PURCHASE FOR MAINTENANCE OF EXISTING PROPRIETARY CLERK IMAGING AND TRANSACTION MANAGEMENT SYSTEM FOR THE COUNTY OF SALEM (\$17,920 – EISENBERG ASSOCIATES)

R. 2013-231

ADMINISTRATIVE

RESOLUTION RENEWING A CONTRACT FOR SUPPLYING AND DELIVERING PRINTING SUPPLIES (LETTERHEAD, ENVELOPES, BUSINESS CARDS, ETC) FOR THE COUNTY OF SALEM (\$59,247 – PRINTERS OF SALEM COUNTY)

R. 2013-232

ADMINISTRATIVE

RESOLUTION CHANGING CUSTODIAN OF FUNDS OF ESTABLISHED PETTY CASH FUNDS

R. 2013-233

ADMINISTRATIVE

RESOLUTION APPOINTING A PART TIME DIRECTOR OF THE SALEM COUNTY DEPARTMENT OF HEALTH FOR THE COUNTY OF SALEM (RITA SHADE)

R. 2013-234

ADMINISTRATIVE

RESOLUTION APPOINTING A PERSONNEL DIRECTOR FOR THE COUNTY OF SALEM (STACY PENNINGTON)

R. 2013-235

ADMINISTRATIVE

RESOLUTION CANCELLING BALANCES IN PREVIOUSLY ADOPTED CAPITAL ORDINANCES (BY TITLE ONLY)

R. 2013-236

ADMINISTRATIVE

RESOLUTION FOR ADDITIONAL APPROPRIATIONS IN THE TEMPORARY BUDGET FOR CY 2013 FOR THE COUNTY OF SALEM (BY TITLE ONLY)

Freeholder Vanderslice moved for the adoption of these eleven resolutions, with Freeholder Bobbitt seconding his motion.

Freeholder Timberman asked if there was still P.A. required for that position, Director stated yes and that Jessica was taking needed courses for that.

As there was no further discussion, the motion for adoption of these eleven Resolutions' was carried by a vote of 7/0.

**PUBLIC SERVICES COMMITTEE – Vanderslice, Acton, Ware**

R. 2013-237

PUBLIC SERVICES

RESOLUTION FOR THE APPOINTMENT OF A BROKER/CONSULTANT FOR THE COUNTY OF SALEM (MARSH MCLENNAN/HEALTH INSURANCE SOLUTIONS, INCORPORATED)

Freeholder Vanderslice moved for the adoption of this resolution, with Freeholder Ware seconding his motion. As there was no discussion, the motion for adoption of the foregoing resolution carried a hand vote of 7/0.

**HEALTH COMMITTEE – Bobbitt, Cross, Acton**

R. 2013-238 (TABLED)

HEALTH COMMITTEE

RESOLUTION AMENDING RESOLUTION 2013-107 REVISION OF ENVIRONMENTAL FEES TO BE CHARGED BY THE SALEM COUNTY DEPARTMENT OF HEALTH

R. 2013-239

HEALTH COMMITTEE

RESOLUTION AUTHORIZING FREEHOLDER DIRECTOR AND CLERK OF THE BOARD OF CHOSEN FREEHOLDERS FOR THE COUNTY OF SALEM TO SIGN THE 2013 COUNTY ENVIRONMENTAL HEALTH ACT GRANT APPLICATION

Freeholder Bobbitt moved for the adoption of these two resolutions, with Freeholder Timberman seconding his motion.

Freeholder Vanderslice asked for 13 to be tabled till discussion at Admin. Takes place

As there was no further discussion, the motion for adoption of these two Resolutions' was carried by a vote of 7/0 for 14

**SOCIAL SERVICES COMMITTEE – Timberman, Bobbitt, Laury**

R. 2013-240

SOCIAL SERVICE COMMITTEE

RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN THE SALEM COUNTY DEPARTMENT OF HEALTH AND THE SALEM COUNTY OFFICE ON AGING

R. 2013-241

SOCIAL SERVICE COMMITTEE

RESOLUTION AUTHORIZING THE AMENDMENT OF A GRANT FROM THE NEW JERSEY DIVISION OF DISABILITY SERVICES FOR THE COUNTY OF SALEM

Freeholder Timberman moved for the adoption of these two resolutions, with Freeholder Bobbitt seconding her motion

As there was no further discussion, the motion for adoption of these two Resolutions' was carried by a vote of 7/0.

**PUBLIC SAFETY COMMITTEE – Cross, Vanderslice, Timberman**

R. 2013-242

PUBLIC SAFETY COMMITTEE

RESOLUTION AUTHORIZING CONTRACT FOR EXPERT OPINION SERVICES FOR THE SALEM COUNTY PROSECUTOR'S OFFICE (\$10,000 – JOHN BRICK, PHD.,)

R. 2013-243

PUBLIC SAFETY COMMITTEE

5/13/2013 11:34 AM

## RESOLUTION AUTHORIZING EXECUTION OF COMMUNICATION SITE LEASE AGREEMENT

Deputy Director Cross moved for the adoption of these two resolutions, with Freeholder Timberman seconding his motion. As there was no discussion, the motion for adoption of the foregoing resolution carried by a vote of 7/0.

### **PUBLIC WORKS COMMITTEE – Laury, Ware, Cross**

R. 2013-244

#### **PUBLIC WORKS**

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO HESS CORPORATION FOR THE PURCHASE OF RETAIL ELECTRIC GENERATION SUPPLY SERVICE FOR THE COUNTY OF SALEM AND ITS PARTICIPATING COOPERATIVE MEMBERS

R. 2013-245

#### **PUBLIC WORKS**

RESOLUTION APPROVING CHANGE ORDER NO. 1 FOR ARCHITECTURAL SERVICES (\$25,000 – BACH ASSOCIATES, PC)

Freeholder Laury moved for the adoption of these two resolutions, with Freeholder Vanderslice seconding the motion. As there was no discussion, the motion for adoption of the foregoing resolutions carried by a vote of 7/0.

### **NEW BUSINESS**

Freeholder Laury Arts in Bloom is May 18 & 19, he encourages everyone to come out

Freeholder Timberman stated tickets were still on sale for the Commission on Women event May 11, 2013

### **PUBLIC ANNOUNCEMENTS**

Freeholder Board presented Earl Gage with a Proclamation for his Retirement

### **PUBLIC COMMENT**

Anyone wishing to speak please speak clearly and state your name and address for the record.

Clerk of the Board stated one item for closed session being litigation for Willow Grove Dam

Freeholder Vanderslice motioned to enter into closed session at 8:88 PM, second by Freeholder Laury, carried 7/0. Ended Approx 8:12pm. Freeholder Vanderslice open public Session back up at 8:00p.m. And adjourned at 8:18

Next Meeting Date – Wednesday, May 15, 2013 at 7:30 PM in the Freeholder Meeting Room located on the first floor of the Old Salem County Court House.