

5. MINUTES

May 5, 2015

REGULAR MEETING

Prepared by:

CAREY BERGHOLZ

**POLLUTION CONTROL FINANCING AUTHORITY
OF SALEM COUNTY**

**May 5th, 2015 at 5:30p.m.
Old Court House, 2nd Floor,
Broadway and Market Streets
Salem, NJ 080079**

REGULAR MEETING MINUTES

Call to Order

The Pollution Control Financing Authority (“PCFA”) of Salem County’s May 5, 2015 meeting was called to order by Fran Grenier as Chairman at 5:30 p.m. Flag Salute commenced.

Roll Call

The Authority members present were: Fran Grenier; Chairman, Joe Racite, Vice-Chairman Marjorie Sperry, Secretary, Paul Williams, Treasurer and Joe Hiles; Assistant Secretary. Also present were; Jean Chetney, Esq., Authority Attorney Authority, Katie Coleman, Carey Bergholz, recording Secretary and Freeholder Robert Vanderslice.

Open Public Meetings Act

The Statement of the Open Public Meetings Act was read by Chairman Fran Grenier:

ADEQUATE NOTICE OF THE POLLUTION CONTROL FINANCING AUTHORITY OF SALEM COUNTY MEETING HAS BEEN PROVIDED AS REQUIRED N.J.S.A. 10:4-6, et.seq., THE “OPEN PUBLIC MEETINGS ACT” BY ADVANCE WRITTEN NOTICE TO TWO NEWSPAPERS, POSTING ON THE PUBLIC NOTICE BULLETIN BOARD IN THE COUNTY OFFICES, AND FILING WITH THE SALEM COUNTY CLERK.

Approval of Minutes

- i. A motion was made by Joe Racite to approve the minutes of the meeting held on May 5, 2015, seconded by Marjorie Sperry. Paul Williams abstained due to absence. The motion was carried 4/1. The Minutes were approved.

City of Salem Application

- i. A motion was made by Fran Grenier to have the PCFA go out to bid for the cost of tree removal from the Town Bank pumping Station to Walnut Street with a 5% match from Salem City. The bid specifications are to be prepared by the PCFA engineer and reviewed by the PCFA solicitor. If acceptable bids are received, PCFA will contract with the successful bidder to complete the project. PCFA will also pay the fee for the FEMA grant that Salem City will reapply for (roughly \$4,500.00) for a new pumping station. This motion was seconded by Joe Racite.

Fran Grenier stated that the reason the FEMA Grant was denied the first time was because it was the period of a hurricane disaster and all the funds went to those communities who were impacted more from the hurricane.

Fran Grenier also stated that the funds would not co-mingle, and the PCFA will be in full control. If the County of Salem or a municipality needs to be reimbursed for the FEMA application, the PCFA will handle it.

Paul Williams questioned the 5% match.

Fran Grenier stated that the City of Salem is tight on funds and a 5% match seemed reasonable to partner with. We cannot require LAC or Elsinboro to pay for any of this.

Paul Williams agreed and thinks this proposal is a great idea and wants to make sure that it will tie into being a PCFA issue.

Joe Hiles asked if the City of Salem is ok with these terms.

Earl Gage stated yes, he believes it's fair and appreciates the thought processes that have gone into the decision.

CFO Katie Coleman stated they will put this out to bid as soon as possible.

Jean Chetney, Esq. questioned whether the bid specifications could be prepared by the next meeting.

Fran Grenier stated the next meeting was held on the same day as the primary and will be moved two weeks back to ensure a proper time frame. Next meeting date will be June 16, 2015.

Roll Call Vote: Fran Grenier – for, Joe Racite- for, Joe Hiles- for, Marjorie Sperry- for, Paul Williams –for. The motion carried 5/0.

Freeholder Bob Vanderslice and CFO Katie Coleman asked if the City of Salem Council will be able to attend the next County Administrative Committee meeting. The FEMA Grant will be discussed then.

Financial Report and Payment of Bills

- i. The Financial report along with (1) bill were presented by Katie Coleman, CFO.
- ii. Fran Grenier stated he received some correspondence to Exelon Debt. John Cantalupo has been handling it, and he will forward emails to the Authority. Negotiating of fees instead of the standard.
- iii. It was motioned by Paul Williams and seconded by Joe Williams to accept the treasurer's Financial Report. All were in favor. The motion was carried.
 - a. Fralinger Engineering 15-005 \$399.38
 - b. Carey Bergholz 15-006 \$900.00
 - c. Jean Chetney 15-007 \$780.00
- iv. It was motioned by Joe Racite and seconded by Paul Williams to accept and pay the Bills for Approval. All were in favor. The motion was carried.

Salem County Improvement Authority

- i. David Sparks, Executive Director of SCIA is looking to expand the landfill due to space constrictions. They are looking to build a cell which will cost approximately \$7.5 million with the length of use estimated at 2.5 years of capacity. State law says that you cannot pay for capital for longer than the life of the item, SCIA is meeting with officials in Trenton to talk about bonding issues. Previous cells have bonded for longer than 2.5 years. SCIA is looking for assistance in funding for this matter.
- ii. Jean Chetney to verify that this is a PCFA project and all possible conflicts of interest.
- iii. SCIA has adequate space for more cells and have options to purchase adjoining land.

Old Business

New Business

Public Portion

- i. The meeting was opened for public comment. Members of the City of Salem Council were present but did not speak publicly.

Adjournment

- i. A motion was made by Joe Racite with a second by Joe Hiles to adjourn meeting. All were in favor. The motion was carried. Approximately 6:00 p.m. the meeting adjourned

Reminder: Next meeting is scheduled for Tuesday, June 16, 2015.

Respectfully submitted by,

Carey Bergholz

PCFA for May 5 2015.docx