

**SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS
MARCH 19, 2014 MEETING MINUTES**

The meeting was called to order by Director Acton: Patrick Hassler, U.S. Navy 1981-1998 led the assembled in the Pledge of Allegiance followed by a prayer offered by Freeholder Vanderslice.

Director Acton stated that adequate notice pursuant to the Open Public Meetings Act has been given of this meeting.

On Roll Call, the following Freeholders were present: Deputy Director Cross, Freeholders Laury, Vanderslice, Ware, Bobbitt, Timberman and Acton.

Director Acton acknowledged Christine Holmes, Family Promise; Linda DuBois, former mayor of Pittsgrove Township; Peg Marshall, Meals on Wheels; Charlie Hassler, Salem City; and Fran Grenier, Woodstown Borough Council.

Motion was made by Deputy Director Cross to dispense with the reading of the minutes of the March 5, 2014 Workshop and Regular meetings. Minutes be received, approved and recorded in the Minute Book, seconded by Freeholder Laury and carried by hand vote of 7/0.

SPECIAL RECOGNITIONS

Proclamation Designating March 2014 as National Nutrition Month was presented by Freeholder Vanderslice to Peg Marshall, Meals on Wheels and Sherri Hinchman, Office on Aging. Freeholder Vanderslice announced that this Thursday at the Campbell Center is the Salemwood Squares. He and Deputy Director Cross will be one of the squares.

Proclamation Designating March 2014 American Red Cross Month was presented to Linda DuBois, South Jersey Chapter of the Salem Red Cross by Deputy Director Cross. Deputy Director Cross announced the pillow case event sponsored by the Red Cross to promote emergency safety among children.

CORRESPONDENCE

GENERAL

Joanne M. Scarfo, letter of resignation from the Advisory Council for the Office of Disability Services

Aislinn Ganday, Environmental Specialist, Frailinger Engineering, notification that CST Products, LLC is applying to NJDEP, Division of Land Use Regulation for a General Permit #6 and Special Activity Transition Area Waiver for Stormwater Management under the Freshwater Wetlands Act rules N.J.A.C. 7:7A

Salem County Board of Elections, list of appointments from the reorganization meeting

Joseph Picciano, Deputy Director Preparedness, Office of Homeland Security and Preparedness, FFY12 Homeland Security Grant Program current award in the amount of \$122,728.22 will be decreased by \$3.58

DEPARTMENT REPORTS

COMMITTEE/COMMISSION MINUTES

Pollution Control Financing Authority of Salem County, February 4, 2014 and March 4, 2014

Motion was made by Deputy Director Cross to accept and file the correspondence, and the committee and commission reports and that they be made a part of the Minutes. The motion was seconded by Freeholder Laury. Motion was carried by a hand vote of 7/0.

PAYMENT OF BILLS & CLAIMS

Motion was made by Deputy Director Cross that all Bills and Claims, when properly signed and audited be paid and charged to their respective accounts. The motion was seconded by Freeholder Vanderslice and carried by a hand vote of 7/0.

ADMINISTRATIVE COMMITTEE – Acton, Vanderslice, Cross

R. 2014 –162

ADMINISTRATIVE

RESOLUTION AUTHORIZING A LOAN AGREEMENT FROM THE SALEM COUNTY REVOLVING LOAN FUND LOAN BOARD TO KEVIN J. HOGUET AND TUGBA C. HOGUET

R. 2014 –163
ADMINISTRATIVE
FINANCE RESOLUTION REQUESTING TRANSFER OF FUNDS

R. 2014 –164
ADMINISTRATIVE
RESOLUTION OF THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF SALEM, NEW JERSEY, PURSUANT TO SECTION 147(F) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED, APPROVING THE ISSUANCE BY THE POLLUTION CONTROL FINANCING AUTHORITY OF SALEM COUNTY OF NOT MORE THAN \$119,700,000 AGGREGATE PRINCIPAL AMOUNT OF ITS POLLUTION CONTROL REVENUE AMOUNT OF ITS POLLUTION CONTROL REVENUE REFUNDING BONDS AS FINANCING FOR A PROJECT UNDERTAKEN ON BEHALF OF CHAMBERS COGENERATION LIMITED PARTNERSHIP; AND AUTHORIZING AND APPROVING CERTAIN OTHER ACTIONS IN CONNECTION THEREWITH

R. 2014 –165
ADMINISTRATIVE
RESOLUTION AWARDDING A CONTRACT TO PROVIDE THE NEW JERSEY ENERGY TRACKING SYSTEM FOR THE COUNTY OF SALEM (ENERGYSOLVE, LLC - \$6.30 PER BILL FOR LOCAL DISTRIBUTION COMPANIES & \$5.70 PER BILL FOR THIRD PARTY SUPPLIERS)

R. 2014 –166
ADMINISTRATIVE
RESOLUTION AUTHORIZING THE TRANSFER OF SURPLUS PROPERTY FROM THE SALEM COUNTY VO-TECH TO THE COUNTY OF SALEM (TABLED)

R. 2014 –167
ADMINISTRATIVE
RESOLUTION AUTHORIZING PURCHASES FROM STATE CONTRACT VENDORS

R. 2014 –168
ADMINISTRATIVE
RESOLUTION AWARDDING A CONTRACT FOR INFORMATION TECHNOLOGY MANAGEMENT SERVICES FOR THE COUNTY OF SALEM (\$250,000 - UNLIMITED OFFICE SOLUTIONS LLC DBA GREEN TECHNOLOGY SERVICES)

Freeholder Vanderslice moved to table Resolution R. 2014-166, with Freeholder Laury seconding his motion. As there was no discussion, the motion to table carried a hand vote of 7/0.

Deputy Director Cross moved for the adoption of resolutions R. 2014-162 thru R. 2014-165, R. 2014-167 and R. 2014-168, with Freeholder Laury seconding his motion.

Freeholder Bobbitt questioned why in resolution number 2 there was a transfer of one thousand dollars to the Adjusters Office.

CFO Coleman responded the county received a bill from someone who could not afford an attorney to appeal a conviction. The county to has to pay for the transcript. This is a final bill from 2013, which was not in the budget. It doesn't happen all the time but it is common and not out of the ordinary.

Freeholder Timberman questioned what exactly was resolution number 7 for awarding a contract for information technology management services in the amount of \$250,000 going to cover.

Director Acton responded this is the resolution to oversee and manage the new computer upgrade and system.

CFO Coleman added last year funds were allocated to upgrade the entire network. They are going to come in and help up through that.

Freeholder Timberman asked it this is included in the \$1.7 million or is this in addition.

CFO Coleman stated it's included.

Freeholder Timberman asked does this mean anyone is going to be laid off or just for bringing somebody in?

CFO Coleman responded right.

Director Acton added last year we had a temporary agency.

CFO Coleman stated usually every year we have because there's not many people in the department so we have two or three helpdesk people (independent contractors under Ryan) and they do the day to day support things. This is going to support them on the top end from outside as opposed to bringing those people on.

Freeholder Timberman asked what does the \$1.7 million cover.

Director Acton responded updating the computers to Windows 7.

Freeholder Timberman it's going to be helpdesk for the whole new upgrade and not for particular departments right.

CFO Coleman responded right for the whole county.

Freeholder Vanderslice added it's a total upgrade from Windows XP to Windows 7 new equipment, new software, new servers the whole nine yards.

Freeholder Bobbitt questioned if the IT Department would stay in place with no layoffs, everybody is going to stay in their positions.

Director Acton replied correct they might be down one person shortly and they have two or three temps. Hopefully, we won't need those temps to come in. Green Technology got the website contract and the IT Department is very happy with them and the website.

As there was no further discussion, the motion for adoption of the foregoing resolutions carried a hand vote of 7/0.

HEALTH & HUMAN SERVICES COMMITTEE – Vanderslice, Timberman, Bobbitt

R. 2014 –169

HEALTH & HUMAN SERVICES

RESOLUTION FOR THE APPOINTMENT OF A MEMBER TO THE SALEM COUNTY ADVISORY COUNCIL, OFFICE ON AGING

Freeholder Vanderslice moved for the adoption of this resolution, with Freeholder Timberman seconding his motion. As there was no discussion, the motion for adoption of the foregoing resolution carried a hand vote of 7/0.

PUBLIC SAFETY COMMITTEE – Cross, Laury, Ware

R. 2014 –170

PUBLIC SAFETY

RESOLUTION AUTHORIZING CONTRACT FOR EXPERT OPINION SERVICES FOR THE SALEM COUNTY PROSECUTOR'S OFFICE (\$10,000 - JOHN BRICK, PHD., MA., FAPA,)

R. 2014 –171

PUBLIC SAFETY

RESOLUTION OF THE BOARD OF CHOSEN FREEHOLDERS EXECUTING AND ACCEPTING A GRANT FROM THE NEW JERSEY DIVISION OF CRIMINAL JUSTICE FOR THE PROSECUTOR'S OFFICE

Deputy Director Cross moved for the adoption of these two resolutions, with Freeholder Laury seconding his motion. As there was no discussion, the motion for adoption of the foregoing resolutions carried a hand vote of 7/0.

TRANSPORTATION, AGRICULTURE & CULTURAL AFFAIRS COMMITTEE – Ware, Cross, Timberman,

R. 2014 –172

TRANSPORTATION, AGRICULTURE & CULTURAL AFFAIRS

RESOLUTION AWARDING A CONTRACT FOR PROVIDING FARMLAND SURVEY SERVICES FOR THE COUNTY OF SALEM (\$23,480 – WAYPOINT ENTERPRISES, INC. T/A LIPPINCOTT JACOBS CONSULTING ENGINEERS)

R. 2014 –173
TRANSPORTATION, AGRICULTURE & CULTURAL AFFAIRS
RESOLUTION AMENDING THE SALEM COUNTY HUMAN SERVICES TRANSPORTATION PLAN

Freeholder Ware made a motion for the adoption of these two resolutions, with Freeholder Timberman seconding his motion. As there was no discussion, the motion for adoption of the foregoing resolutions carried a hand vote of 7/0.

PUBLIC WORKS COMMITTEE – Laury, Ware, Acton

R. 2014 –174
PUBLIC WORKS
RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR STATE AID TO COUNTIES UNDER THE NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL BRIDGE FUTURE NEEDS PROGRAM FOR FISCAL YEAR 2014

R. 2014 –175
PUBLIC WORKS
RESOLUTION APPROVING PLANS AND SPECIFICATIONS FOR THE REPLACEMENT OF PALATINE CULVERT, COUNTY BRIDGE #1701-227 LOWER MILL ROAD OVER A TRIBUTARY TO PALATINE LAKE, PITTSBORO TOWNSHIP FOR THE COUNTY OF SALEM

R. 2014 –176
PUBLIC WORKS
RESOLUTION APPROVING PLANS AND SPECIFICATIONS FOR THE RESURFACING AND SAFETY IMPROVEMENTS COMMISSIONERS PIKE, COUNTY ROAD #581, PHASE 3 IN ALLOWAY TOWNSHIP FOR THE COUNTY OF SALEM

R. 2014 –177
PUBLIC WORKS
RESOLUTION APPROVING PLANS AND SPECIFICATIONS FOR IMPROVEMENTS TO SALEM-HANCOCK'S BRIDGE ROAD, COUNTY ROAD #658, PHASE 2 IN ELSINBORO TOWNSHIP LOWER ALLOWAYS CREEK TOWNSHIP AND THE CITY OF SALEM FOR THE COUNTY OF SALEM

R. 2014 –178
PUBLIC WORKS
RESOLUTION APPROVING THE EXECUTION OF CHANGE ORDER #3-FINAL 2011 COUNTY AID RESURFACING AND SAFETY PROGRAM FOR THE COUNTY OF SALEM

R. 2014 –179
PUBLIC WORKS
RESOLUTION AWARDED A CONTRACT FOR THE REPLACEMENT OF THE PALATINE CULVERT, COUNTY BRIDGE #1701-227, LOWER MILL ROAD OVER A TRIBUTARY TO PALATINE LAKE, PITTSBORO TOWNSHIP, SALEM COUNTY (\$754,129.25 – RICHARD E. PIERSON CONSTRUCTION COMPANY, INC.)

R. 2014 –180
PUBLIC WORKS
RESOLUTION AWARDED A CONTRACT FOR THE PROVISION OF PLUMBING REPAIR SERVICES FOR THE COUNTY OF SALEM (\$38,540 – FALASCA MECHANICAL, INC.)

Freeholder Laury moved for the adoption of these seven resolutions, with Freeholder Ware seconding his motion.

Freeholder Vanderslice commented there are enough plumbers in Salem County and seems whenever we can, we ought to make every effort we can to use businesses in Salem County. Know these are state listed/approved vendors it breaks some people that we have to send business and send the money out of the county.

Freeholder Bobbitt questioned how does the word get out that we're looking for a plumber.

Deputy Director Cross stated it's advertised.

Director Acton questioned if we could make phone calls.

CFO Coleman responded once it's advertised we could make some phone calls to some businesses and get word to them.

Freeholder Bobbitt stated he agrees but you just can't tailor it and call in local contractors.

Deputy Director Cross added you encourage them to use the bid process because if you don't use state vendors, the understanding is that you have to use the bid process and then that opens it up.

Freeholder Bobbitt stated the Phase 1 of Hancocks Bridge Road came from Hancocks Bridge down to around 30 or somewhere along that area and asked if the second part is go down to the red light?

Freeholder Laury responded all the way to 49.

Freeholder Vanderslice commented that Green Technology is from Salem County.

Freeholder Laury stated PSEG is recommending delaying the Hancocks Bridge repairs until after their outage because they have a lot more traffic during the outage. The outage goes to the beginning of May.

Deputy Director Cross added the outage period is from April 13 to May 10.

As there was no further discussion, the motion for adoption of the foregoing resolutions carried a hand vote of 7/0.

PUBLIC ANNOUNCEMENTS

Salem County Arts in Bloom is May 17th and 18th at 27 locations. NJ350 is April 25th they will be giving away 350 White Oak Saplings from the Salem Oak Tree

Sunday March 23rd is the Dueling Organs at Pittsgrove Presbyterian Church in Daretown.

PUBLIC COMMENT

Michelle Mallon, Cape May County, gave an update on Common Core. She outlined the results Carol Burris, 2013 Principal of the year from the Empire State, reported to the Washington Post that turned her against Common Core when initially she was for it.

Patrick Bomba, Carneys Points, questioned the amount of the grant for item 10 under Public Safety.

Deputy Director Cross stated is was approved earlier in the year under a different resolution.

Director Acton stated \$138,548.

Patrick Bomba, Carneys Point, commented on correspondence for an application for CST Products asking for a waiver relative to the stormwater management. He questioned what the waiver is and would like to see a local application not to a county level or county evaluation of the impact.

Solicitor Mulligan stated the County in all probability doesn't engage in such evaluations. Soil and Conservation is a likely source on a local point of view for commenting on such things.

Patrick Bomba stated the application appears to be to DEP and wonders what input we have relative to the runoff and the effect to us in the County.

Director Acton responded we will make a copy of the letter and send it to your committee/water plant.

Freeholder Vanderslice asked the Solicitor if it would be out of line for us to send a letter to DEP voicing our concern about this.

Solicitor Mulligan stated very often applications for waivers relating to how water is moving there's got to be a letter in the development application before the municipal planning board from the Soil and Conservation district relative to the topic and is considered gold standard as to the commentary everybody else is just whistling in the wind sort of speak.

Director Acton stated we should give this to the Waterways Committee and let them give their recommendation for us to send a letter.

Solicitor Mulligan added the engineer should see it because he writes Soil and Conservation all the time in connection with things Salem County Engineering does.

Freeholder Bobbitt stated Freeholder Vanderslice just wanted to show that we were concerned about it and if there was something we could do to interact with those folks at DEP.

Linda DuBois, Pittsgrove Township, announced there is a blood drive this month in Woodstown. You can find information on the different blood drives on the American Red Cross website.

Jan Lenox, Cape May, gave an update on two Bills that were reintroduced in January regarding Common Core and asked the Board to reconsider a resolution to hold a taskforce opposing Common Core.

Patrick Hassler, Salem, stated wind screens are back in place on the committal shelter. The flags and flag holders in all of the cemeteries throughout the county are tremendously underfunded. St. Mary's Cemetery and Eastview has close to 100 broken holders and flags lying on the ground. Mr. Hassler petitioned the Board to reconsider what Joe Hannagan has done to bring revenue into the Veterans account through his actions to an untapped account. Asked that as it gets close to Memorial Day when all the volunteers go out to the cemeteries to make sure that every Veterans grave has a flag and a U.S. Veterans holder that is properly funded.

Director Acton asked how much are we looking at for the holders and the flags. Joe was going to search for other means through different organizations. Does \$2,500 sound about right?

Patrick Hassler stated that is about right.

Freeholder Bobbitt stated we appreciate Joe Hannagan reaching out to other organizations but it would behoove us as a County to support our Veterans that have served us. Freeholder Bobbitt thinks we ought to get the \$2,500 - \$3,000 together and get this done for the Veterans.

John Giordano, Green Technology, offered the funds to purchase the holders and so forth.

Christine Holmes, Pennsville, commented that small businesses might not know what the bid process is because they are so busy working and suggested creating a campaign, mail a set of instructions to local vendors.

Director Acton stated Freeholder Vanderslice mentioned that we had a food safety course where the health department educated some of our vendors on that process.

Freeholder Bobbitt agrees and wants Salem County people to get the jobs but doesn't know if we can do that and if we can, we need to inform Delaware people.

Director Acton responded you can open it up to the public as a course on the procedure and explain process.

Deputy Director Cross suggested putting it on the website so it's accessible to everybody and everybody has an equal opportunity to take advantage of it.

Director Acton thanked everyone for coming out and announced the next meeting will be held on April 2, 2014 at 7:30 PM.

Deputy Director Cross made a motion to adjourn, second by Freeholder Timberman and carried by hand vote 7/0 at 8:20 pm.

Respectfully submitted,

Kevin Crouch
Clerk of the Board