SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS WORKSHOP MEETING MINUTES MARCH 19, 2014 6:15 PM

The meeting was called to order by Director Acton:

Director Acton stated that adequate notice pursuant to the Open Public Meetings Act has been given of this meeting.

On Roll Call, the following Freeholders were present: Deputy Director Cross, Freeholders Laury, Vanderslice, Ware, Bobbitt, Timberman and Acton

Freeholders discussed changing the May 21, 2014 Freeholder Meeting time to 4:00 p.m. to allow Freeholders time to attend the community college graduation ceremony.

Freeholder Laury motioned to change the May 21, 2014 Freeholder Meeting time to 4:00 p.m. with Freeholder Timberman seconding his motion. As there was no discussion, motion carried by a hand vote of 7/0.

COMMITTEE REPORTS

Administrative - Director Acton

- Met with and interviewed Darlington Diary Supply Company. They were looking at Salem County as a viable place for them to locate.
- Met with Fornazor, a grain exporter last Monday.
- Had a conference call with Economic Development Authority to make sure they pick up Salem County when any businesses are looking to relocate.
- Tomorrow, have a meeting with DuPont to see how we can help them expand.
- Joe Hannagan has been selected as Parade Marshal for the Memorial Day Parade in Pennsville, May 17th.
 Seven new flag poles will be dedicated that day.
- Joe Hannagan is working with the Office of Disability Services on planning a Veterans outreach fair for November.
- Pleased with County newsletter and Katie and her staff are working on the county employee e-news.
- Paper shred event was held Sautrday. There will be a household hazardous waste day on April 19th.
- Dueling organ Sunday, March 31 at 3:00 at Pittsgrove Presbyterian Church.

Public Works - Freeholder Laury

- Commissioners Pike will be resurfaced Salem Hancocks Bridge will be done this summer/spring.
- Palatine Culvert last structurally deficient bridge will be replaced.
- Mile Stretch of the railroad will also be done. The bulkhead is going to be done next year.
- Freasburg Road was supposed to be done this year.
- Elmer Shirlee Road coming up.
- Alloway Woodstown Road, Woodstown Pedricktown Road and Hollywood Avenue will be work on this year.
- Roof on the Courthouse is complete. The white building will be started on the when the weather breaks.
- Elevator is scheduled for repair.
- Piping under ground in the Courthouse will be replaced.

Public Safety - Deputy Director Cross

Prosecutor

- Attended monthly meeting
- Finishing up the school project. (A catalog of information in the event of an emergency.). Thirty one total schools are near completion. Next the Prosecutor will look at county facilities and make a catalog for that and look for areas for improvement.
- Bryan Facemyer and Tim Haslett were promoted to Chief and Deputy Chief.
- Fred Parcel was promoted to Lieutenant and Hernandez and Legatie were promoted to Sergeants.

OEM

- Attended monthly meeting and a training course for elected officials.
- Red Cross is doing a pillow case giveaway sponsored by Disney. It's a pillow case that can be colored by the kids to promote emergency safety among children.

Sheriff and 911

- Miller and Cuzzupe for the fantastic job with the tower upgrade.
- The new radio system is providing better reception. Two channels remaining to be cut over this week. Beginning April 1st they will go back to the agency to address and clean up any problems. Seems everything is going well.
- Moving forward with the shared service agreement with the Sheriff and looking to extend that contract.

Freeholder Timberman stated it was brought up at Women's Services that we still do not have a SANE, Sexual Assault Nurse Examiner. We have one but she has not had training. She asked if they could get a shared services agreement through the Prosecutors Office.

Social Services - Freeholder Timberman

- Commission on Women annual luncheon March 20th at noon at the Washington Club.
- Commission on Women Scholarship breakfast for women and their families May 3rd at PSEG Training Center.
- Bookmobile will get a smaller vehicle from the Vo-tech. The vehicle will be given to the county and the county will transfer to the bookmobile.
- Last day to register for the primary election is April 16th and the primary election is June 3rd.
- Women's Services will have a wine tasting at Auburn Winery. Will find out when and let everybody know.

Health & Human Services - Freeholder Vanderslice

- Environmental division had a food counsel (first one) last week with more than a dozen representatives from large scale cafeterias as well as restaurants and food establishments.
- Office on Aging is offering Chronic Disease Management courses at various sites throughout the county.
- In the spring the Health Department is going to solicit local farmers to provide fresh produce to school cafeterias.
- There have been a number of cases of meningitis reported around various counties. There have not been any confirmed cases in Salem County.

<u> Transportation, Agriculture & Cultural Affairs – Freeholder Ware</u>

- A letter was sent from the Planning Department to Verizon for not completing our fiber optic network in rural townships.
- Meeting was held with Alloway Township on their farmland presentation program. We received a rural business enterprise grant from the USDA for a farm probability center.
- Working with Mid Atlantic Education Center to help them establish jobs to work transportation program. They will go to Gateway, Pureland and they will be covering all three shifts.

Public Services - Freeholder Bobbitt

• The community college is realigning some people since they are not going to be administering the grant for the One Stop Career Center. They are working on how to retain students and keep them in school.

Freeholder Timberman stated SCRATCH is not getting feedback from the Health Department because they are not allowed to attend. Can they participate by phone if they can't attend.

Freeholder Laury stated we are getting closer to coming to a final number for the Vo-tech water tower project which will probably be about \$500,000.

DEPARTMENT REPORTS

Clerk of the Board - Kevin Crouch

Mr. Crouch thanked the Freeholders for opportunity and gave an update on his transition. Spent first three days learning procedures, players and seeing what need to be done, what had been done and what was left undone that needed to be finished. Attended the Fonazo & Darlington Dairy meetings. Working hard on making office as

efficient as possible. Cleaning out obsolete files. Thanks to Sheriff and inmate labor had the office painted. Looking at various committees going through what seats available. Many were formed for short term but remain and haven't been abolished. Visited Fifth Street, Ware Building and OEM to learn what they do. Katie and the

Clerk of the Board are working as a team so when a problem exists they make sure things get taken care of and its working very well. Met with Administrator and Freeholder from Gloucester County. The office opens at 7:45 which is going very well. When the Clerk of the Board is not in the office he is accessible by phone and email to take care of things. Work well with Ta-Neshia who has taught a him lot.

RESOLUTION AUTHORIZING THE EXCLUSION OF THE PUBLIC FROM A MEETING OF THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF SALEM

Freeholder Vanderslice made a motion to enter Executive Session, second by Deputy Director Cross, carried by hand vote of 7/0 at 7:03 p.m.

Respectfully submitted,

Kevin Crouch Clerk of the Board