

**SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS
WORKSHOP MEETING MINUTES
NOVEMBER 20, 2013
6:00 PM**

The meeting was called to order by Director Acton: Pledge of Allegiance

Director Acton stated that adequate notice pursuant to the Open Public Meetings Act has been given of this meeting.

On Roll Call, the following Freeholders were present: Deputy Director Cross, Freeholders Laury, Vanderslice, Bobbitt, Timberman and Acton. Freeholder Ware was absent

PRESENTATIONS

Sheriff's Office Update, Warren Mabey

Year to date numbers

- Over 100,000 people so far this year have come through the metal detector
- Officers transported 1,261 inmates from the jail to the courthouse
- 585 motor vehicle stops
- Issued 275 motor vehicle summons
- Issued 210 motor vehicle warnings
- Serviced 620 civil process documents
- Warrant division has executed 950 arrest warrants so far this year

Losing two officers to local police departments in the next month or so and hope to fill those positions.

911 Update, John Cuzzupe

- Radio tower project is progressing rapidly. Guaranteed by the vendor of the transfer to the conventional system in January. Next couple months time will be spent getting all the shelters connected, all the wiring and everything that takes place with radio reception. Mr. Cuzzupe passed out a radio reception map and highlighted the improved radio reception. There is a team out now reprogramming portable and mobile radios at each discipline. To date about 300 radios have been reprogrammed and about 800 more to go and hope to have that done in mid January.
- Performed study on calls per service as they relate to our present contracting fees with the four police departments that we presently service, Elmer, Woodstown, LAC and Salem. Looking to take on Carneys Point, Pennsville and Pennsgrove and trying to come up with a fair figure to contract with those agencies. They are our highest CAD call recipients taking on about 60 – 70 percent increase CAD calls. There was discussion on how fees are set and what the County is willing to absorb associated with this shared service. Freeholder Cross will set up a committee meeting to discuss the fees.

Sheriff Miller noted that he is operating with a 13.8 million dollar budget from the County running two correctional facilities. We are currently doing all the intake. The original contract was for 125 inmates and we are averaging about 180 to 260 inmates. Facility is 420 bed and we are averaging around 400.

Correctional Facility, Ray Skradzinski

- July 1st to October 31st took in a total of 2,092 Gloucester inmates and 858 Salem County inmates. If we were to just go by the contract and just house the initial 125 male inmates and 40 females inmates we would have generated revenue in the amount of \$2,029,500 but because we are processing and dealing with a lot more inmates on a daily basis, we have generated \$2,857,800 so far and expect figures for November and December to increase.

- Currently there are 22 provisional officers working at the correctional facility who are waiting for the Civil Service test to come out. We expect Civil Service to release that list in April of next year.
- Trying to get funding approved for the office trailer.
- Looking at revising the lobby area to make it safer and secure for staff.

Correctional Facility, Anthony Wright

- Issues during the first 4 months taking in Gloucester County inmates include: handling three times as many people coming in than were accustomed to, officers were waiting too long in the driveway to bring arrestees in, computer part of processing took too long, mental health questions asked during the interview took too long. Adjustments in assignments, a few pieces of equipment, another person added to booking and just about all these issues have ceased or totally gone away.
- Added a second inmate labor detail.
- Landscaping/grass cutting has worked out tremendously.
- Trying to build in a relief factor in the schedule in order to decrease overtime.

Jim Scull & Lou Joyce, Transportation

The presentation was an update on the Salem Branch Railroad

- Discussed funding and repairs of the rail.
- Discussed their budget needs regarding the rail.
- Renewing the contract with Winning Strategies for lobbying on our behalf.
- Requested a Transportation Committee meeting when Freeholder Ware returns.

COMMITTEE REPORTS

Administration - Director Acton

We are going to approve funding for upgrading IT equipment. The Office on Aging Building is having exterior work done. The Court House is getting a new roof and new elevator. We have three Ordinances on the Agenda, one to upgrade the IT equipment and two are for Salem Community College. Working on department request for the 2014 budget. First budget hearing will be December 4th at the 6:00 pm Workshop and December 7th at 8:00 am.

Public Service - Freeholder Vanderslice

Votech School will be beginning the process of the strategic plan very shortly. Economic Development Committee has a meeting tomorrow night which may be postponed because two companies needed to participate may be at the League of Municipalities. Their focus is on trying to attract companies to create jobs.

Health & Human Services - Freeholder Bobbitt

No report at this time.

Social Services - Freeholder Timberman

There was a Commission on Women meeting last week and they are finalizing the Women of Achievement Application which will be going out by email and on the website. There was a silent movie feature sponsored by Music Around the County at Elmer Methodist Church and it had a wonderful turnout. The next one will be in February. This week is Open House and next week is Christmas Open House in Alloway.

Public Safety - Freeholder Cross

As part of the Prosecutors outreach to schools and the safety of our children they are putting equipment in schools, going through drills and looking at the schools communications for police and first responders and getting arial photos of all the schools in the county. All of the Prosecutor's cars will be upgraded with brand new cameras. OEM is looking for anybody who is looking for anybody that may have been involved in the tragedy in the Philippines. SCIA meeting is Monday evening.

Transportation, Agriculture & Cultural Affairs – Director Acton

Director Acton reported the Agricultural Department got an Award on Tuesday for the Farmland Preservation Program.

Public Works - Freeholder Laury

Freeholder Laury asked Mrs. Martha Rogers to give the first part of his report. Mrs. Rogers reported that Mr. Miller of the County Engineering Department came to the Woodstown Women's Club meeting last Friday and the Club was disappointed when Mr. Miller was asked about the left hand turn at the light and he said its on the paper but there is nothing written down that that's going to be installed. Freeholder Laury said that the plan states it will be done. Freeholder Laury gave a brief update on current County Road projects and offered to share detailed information after the meeting to anyone interested.

Director Acton reported that there were 330 New Jersey prescription discount cards used since the inception of the program. There was 3,217 claims at a savings of \$132,000 plus.

Director Acton announced at 7:28 that there would be a 5 minute recess.

Respectfully submitted,

Evern D. Ford
Clerk of the Board